

EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 12th June 2019, 7:30pm in the Village Institute Main Street, Embsay.

PRESENT: Chair Cllr Benjamin, Vice- Chair Cllr Hill, Cllr's Brian Shuttleworth, Vince Smith, Stella Kirkbride, Robert Stead, Andrew Ayrton and Tom Lovatt

Also, in Attendance: Parish Clerk and no members of the public

Welcome: Chair welcomed everyone for their attendance - and opened the meeting.

1. **APOLOGIES FOR ABSENCE:** County Councillor Quinn
2. **DECLARATION OF ANY PERSONAL/FINANCIAL INTERESTS:** None
3. **APPLICATION FOR ANY DISPENSATIONS:** None.
4. **PUBLIC PARTICIPATION** – None
5. **MINUTES OF THE LAST MEETING & MATTERS ARISING**

The last Ordinary Parish Council Meeting was held on the 13th March 2019. The minutes of this meeting had been circulated previously.

Approved and Signed

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

6.1 County Councillor Quinn Report -via the Clerk

- Dementia Forward is a new helpline service being offered in the Craven Area. The service offers Information and access, support advisors, home visits, emotional support, peer support, social activities, practical support. 10,000 people in North Yorkshire are estimated to be living with dementia, but only 5,793 have actually been diagnosed.
- NYCC Highways reported engineers are in the process of designing a possible new bridge at Coniston Cold, which will be in addition to the existing bridge, at a cost of £10,000,000. Following completion of the design and feasibility study a public consultation will then take place. No funds have been allocated to this project at this point in time.

6.2 District Councillor Shuttleworth – Points raised:

- Cllr Shuttleworth expressed thanks for the overwhelming support on his re-election.
- Overall political balance of CDC in favour of Independent and other parties.
- Cllr Shuttleworth was re-elected on to the Planning & Select (Scrutiny) committee and nominated for Spatial Planning sub-committee and CDC representative on the Airedale Internal Drainage Board.
- Periodic sewage surcharge on Brackenley Drive is being pursued with Yorkshire Water.
- Development on Shires Lane has commenced, although, original road safety measures of a mini roundabout on the junction of Shires Lane and East Lane seems to be absent. This will be clarified and pursued.
- The former Chatsworth Estate land on Shires Lane has now been sold to Candelisa for development. No detailed plans have been submitted.
- Unsightly state of verge on Dalacres Crescent: a request has been sent to CDC Asset Management to action, awaiting response.
- Request to Parish Council planning working party to formulate a response to the appeal made by property owner on Low Lane.

Cllr Kirkbride asked why this appeal had been submitted?

District Cllr Shuttleworth replied that it is the right for any applicant to appeal the decision of the planning authority on grounds of planning issues.

7. **PCSO REPORT** – No Report as PCSO is on secondment to other projects refer to EWE News updated figures.

8. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING

8.1 Planning Updates – Circulated

8.2 Responses – Clerk Verbal Report – on applications submitted and responded to: -

MOORLAND CLOSE SIDE EXTENSION TO WESTERN ELEVATION	NO OBJECTION
MAIN STREET MINOR MATERIAL CHANGES TO APPROVED PLAN	NO OBJECTION
ROCK VILLE DRIVE FIRST FLOOR EXTENSION ABOVE GARAGE	NO OBJECTION
THE WILLOW EAST LANE LEAN-TO SINGLE STOREY EXTENSION	NO OBJECTION

- Late receipt from YDNP of planning approval for **REMOVAL OF DEADWOOD AND CROWN REDUCTION OF ONE ASH TREE LOCATED AT HILL TOP FARM EMB SAY**

Request from Cllr Shuttleworth for a formal PC letter to be sent to YDNP asking why no feedback on other planning application outcomes are sent to the Parish Council. **Clerk to Action**

9. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES AND OUTSIDE BODIES.

9.1 Village Maintenance Report – Cllr Benjamin – points raised:

- A fallen tree reported near the mill pond over the path has been removed by YDNP. The damaged fence was reported to Jonathan Brooksbank who will action.
- A branch reported down (via Embsay Update) from inside the nature reserve was removed by John Oldfield
- Three letters have been sent to parishioners by The Clerk regarding overhanging trees – as a gentle reminder of responsibilities. Cllr Benjamin asked the members for their thoughts on follow up procedure if the reminder did not have a positive effect. A discussion took place resulting in a 28day period before forwarding the PC concerns to NYCC to action.

Clerk to Action

- Follow up on a report from Cllr Kirkbride regarding a bench installation at the Reservoir . Yorkshire Water confirmed that permission had been granted to their specification. This included the planting of a rowan bush, Cllr Kirkbride informed the members that it was a rose bush and additional white chippings had been added.

Cllr Benjamin will investigate and send photographic evidence to send to YW.

9.2 Volunteers' Report – Cllr Benjamin – points raised

- The Brackenley bus shelter has been painted once again thanks go to David Allison. Ongoing enquiries are taking place with Northern Power regarding permission to paint back wall.
- The Dalacres shelter scheduled painting will take place when surrounding building works are completed.
- Request to a parishioner to take over the upkeep of the Elm Tree flower bed had been agreed. Another parishioner has also offered to assist. **JLB to Action**

9.3 Road Safety Report – Cllr Smith – points raised

- Following a complaint by a resident regarding parking problems on Pasture Road by the Nursery school, resulting in blocking of an access area, the working party are looking to undertake a consultation with residents in the area to identify the severity of the problem - before approaching NYCC Highways to explore the possibility of an alternative one-way system. Also, under consideration is the enforcement of a 20mile speed limit throughout the villages.

This suggestion was approved by members and proposed by Cllr Hill and Seconded by Cllr Shuttleworth

Cllr Smith to Action

- The VAS Contract is due to end in May 2020. There are 3 possible options for the Parish Council to consider:
 - 1, Renew the existing contract at a cost of £4000 for a further 4 years.
 2. Purchase a VAS sign at an approximate cost of £2500. This will require storage, maintenance, physical movement by qualified personnel from Skipton Road to Kirk Lane at regular intervals and replacement batteries. This option will also carry additional ongoing maintenance cost on the precept year on year.
 3. Do not renew contract – Do not purchase

Members were asked to consider the options, one of which will be a proposal at the July Meeting.

9.4 Speedwatch Report - Cllr Hill – Report circulated since last meeting - points raised

The Speedwatch session held on.

- 26.03.19 Skipton Rd. 11.30 - 12.30. 223 vehicles. One reported at 36mph
- 22.04.19 Skipton Rd. 15.00 - 16.15 323 vehicles. Three reported at 40, 37, 38mph
- 23.05.19 Skipton Rd. 14.30 - 15.45 438 vehicles. One reported at 38mph

The Speedwatch team would like another co-ordinator to assist to help cover during holiday time. More volunteers would be welcome.

The new GDPR regulations require destruction of all data, once the offending motorist details have been passed to the relevant authorities. **DH to Action**

9.5 Nature Reserve Report – Cllr Hill – points raised

- Safety Helmet, Goggles, ear defenders and petrol can request by John Oldfield will be purchased in the near future,

Cllr Lovatt – Points raised

- Thanks to everyone concerned in acquiring the new bench now installed in the NR.
- Thanks to Craven College who have now completed the pathways.
- The hedges between Millholme Rise and Primrose Glen have now been trimmed.
- There are 4 Ash trees in the NR with Ash Dieback. With the Parish Council's permission these will be cut down in the Autumn and they will be burned on site. It is advisable to help stop the spread of this disease. Natural trees will replace the trees removed. **Agreed TL to Action**

9.6 Recreation Ground – Cllr Stead – Verbal Report – points raised:

- The yearly inspection took place at the end of April. The usual wear and tear were identified. The main outcome was the condemning of the cradle swings. These were replaced at a cost of £150. There has been further deterioration in the timbers separating the artificial surface from the surrounding turf. The football pitch wet patches need some topsoil. Snell Development – the Laurel Croft builders have agreed to give free topsoil; on condition we arrange collection.

Cllr Ayrton had attempted a collection, but the site was closed. He will arrange for another visit asap.

- The Spinner bearings have gone again, this may now need removing. It seems repairs have not worked for any length of time. **RS to Action**

- The trees and bushes at the gate entrance have been trimmed. The high holly bush required professional action as it was interfering with the telephone lines. This was completed by Ian Piper at a cost of £80.
- Friends Report
- The application to Sport England is well underway and we have had sight of their Application requests for an amount of £135k – for drainage, an artificial pitch, trim trail and pump track. There is also an ongoing application to BUPA for £1k.

The Clerk raised the issue of the legality of the Application being made in the name of the Parish Council, whilst the money would be allocated to the Friends' Charity Account. YCLA have been consulted and awaiting reply. A meeting with the Friends will then take place to ensure everyone is in agreement before presenting to the Full Council.

9.7 Communication & IT – Cllr Stead – Number of hits have now increased to over 79,000

9.7 Fair Trade- New full colour posters have been produced to displayed in all three noticeboards to show renewed status. The swish event was very successful and raised £60. The account now holds £324 this will be invested in new aprons; and a new sign advertising Fair Trade. There is the possibility of a new community café being opened at the Methodist Hall. The FairTrade Group are working to encourage the Railway Café and the Post Office to stock and use more FairTrade goods.

Village Institute – Report from Village Institute Committee circulated

Questions raised – See Discussion points below

9.8 Car Park – Clerk - Verbal Report - New Invoice received for the next 6mths for the Bring Bins

- 9.9 War Memorial Garden – Cllr Smith – Verbal Report - points raised
- Marcia is continuing her good work in keeping the garden tidy.
 - The Cherry tree is once again in bud, following last year's pruning.

10. PC ADMINISTRATION

10.1. Proposed Notice of Public Rights – Proposed JLB, VS Seconded **Approved**

10.2 Road Safety Consultation – Proposed VS, JLB Seconded All Agreed **Approved**

11. FINANCIAL MATTERS Clerk detailed invoiced report for March/April/May were circulated: and attached for approval of payments in May to the value of £3277.03 **Approved**

11.1 Monthly Expenditure/Bank Reconciliation – March April May (Circulated) **Approved**

12. REPORT OF THE PARISH CLERK - report circulated - no questions raised

13 POLICIES & PROCEDURES REVIEWS – Staff Yearly Evaluation Completed

Items for discussion VI Valuation Rebuild Insurance –

- After reading the submitted report from the Institute Management Committee a discussion by the full council resulted in the suggested actions.
 - a) The Management Committee to arrange for an independent valuation to take place, to establish the current market value of a complete rebuild should this become necessary and to establish the correct amount of insurance required.
 - b) In order to meet the insurance company statutory obligations, a full Fire Safety inspection should also take place. Resulting in a Safety Certificate being issued and displayed within the building.
 - c) Parish Council may obtain their own valuation. **BS & DH to Action**
 - d) Members of the PC to meet with representatives of the Village Institute.

Clerk to Action with Management Committee

Telephone Box Adoption – Cllr Kirkbride read out an article from the Craven Herald regarding several villages adopting disused telephone boxes from BT and using them for Art galleries or home for defibrillators. This issue was raised at a previous meeting in 2017 and was left open as both village phone boxes are still in use and it is for BT to offer them to Parish Councils in the first instance. It was agreed that the telephone box in Embsay was in working order Cllr Kirkbride and Cllr Ayrton will check the Eastby telephone box. It would need the parishioners' agreement to take this project further and someone to undertake the maintenance and upkeep for the foreseeable future.
Action agreed to defer until such time as contacted by BT.

Diary Dates – Craven Branch Meeting 19th June (the Clerk is unable to attend Cllr's JLB and VS to attend).

Meeting closed at 9:45

**The next Parish Meeting is scheduled for Wednesday 10th July 2019 Starting at 7:30pm
Venue: Village Institute Hall, Main Street, Embsay.
Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) or Email:Alcockg@hotmail.co.uk**