

## **EMBSAY WITH EASTBY PARISH COUNCIL**

Minutes of the Parish Council held on Wednesday 9<sup>h</sup> Oct 2019, 7:30pm in the Methodist Chapel Main Street, Embsay.

**PRESENT:** Chair Cllr Benjamin, Vice-Chair Cllr Hill, Cllr's Brian Shuttleworth, Vince Smith, Robert Stead, Andrew Ayrtton, Stella Kirkbride and Tom Lovatt

**Also, in Attendance:** Parish Clerk, 2 Guest Speakers and 6 members of the public.

**Welcome:** Chair welcomed everyone for their attendance - and opened the meeting.

1. **APOLOGIES FOR ABSENCE:** County Councillor Quinn
2. **DECLARATION OF ANY PERSONAL/FINANCIAL INTERESTS:** None
3. **APPLICATION FOR ANY DISPENSATIONS:** None.
4. **NY POLICE** – Inspector Lorraine Crossman-Smith and PCSO Ruth Pearson responding to a Parish Council letter sent in July 2019 regarding lack of visual policing in Embsay and Eastby.

Inspector Crossman-Smith acknowledged that Craven District Police had been working 'under strength' for some time but 3 new Police Sergeants and additional PCSOs have now been recruited and will be allocated to the Skipton force. She also stressed that she is always able to call on other agencies from outside the immediate force should the need arise.

The Community Messenger Scheme is working better, of late, and PCSO Ruth Pearson is endeavouring to arrange a convenient time for the Embsay with Eastby Neighbourhood Watch members to meet in order to 'reenergise' the scheme. Although PCSO Pearson is now seconded to the Community Hub she continues to liaise with individuals within the parish. Insp. Crossman-Smith stressed that Embsay and Eastby are low crime rate areas. Local crime rates figures are available on [www.police.uk](http://www.police.uk) PCSO Pearson also reports in the Embsay with Eastby News.

- A question raised by a resident via the Clerk regarding CCTV footage being displayed on social media or recording general public without permission.

The police guidelines are that footage shown on public media which highlights a crime being committed and reported to the police, is not illegal. Nor is it an offence to have your personal CCTV film areas of the public highway adjacent to your property. It is advisable to advertise that CCTV is in operation, always being mindful of the General Data Protection Regulations that requires you to destroy all nonessential footage.

### **5. PUBLIC PARTICIPATION –**

- A resident informed the NYP that his most recent home insurance quote had increased by 50% and was told it reflected the increase on crime reported in this area.

Insp. Crossley-Smith replied that the crime figures may have gone up due to the increase on what was previously seen as none-serious crime now being reported. Changes in police procedures now require every incident to be logged and therefore, figures will increase but not necessarily represent a true reflection of crime figures.

- A resident advised that the Parish Council owned lights sited in Primrose Glen / Tannery path and behind Rockview Terrace can no longer be reported as faulty on the NYCC website. Please now contact the Parish Council via the Clerk of any issues that may arise. The Parish Council is aware that the repair to the Rockview light is taking a considerable length of time to resolve but unfortunately the source of the problem is proving difficult to determine. In the meantime, the Parish Council will investigate alternative lighting sources.
- The Parish Council was also informed by a resident that sewerage spillage is still occurring on Brackenley Drive.

Whilst District Cllr Shuttleworth is the main Councillor dealing with these matters the Parish Council has agreed to write a letter of support for action to be taken. Residents are asked to report both to Cllr Shuttleworth and Yorkshire Water so that incidences can be monitored. **Action Chair/Clerk**

## 6. MINUTES OF THE LAST MEETING & MATTERS ARISING

The last Ordinary Parish Council Meeting was held on the 10<sup>th</sup> July 2019. The minutes of this meeting had been circulated previously.

**Approved and Signed**

## 7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

### 7.1 County Councillor Quinn Report - via the Clerk

- County Councillor Quinn is still pursuing Highways Area 5 regarding the grass verge obstruction on East Lane on the Parish Council and residents' behalf.

### 7.2 District Councillor Shuttleworth – Points raised:

- Brackenley Lane Sewage issues - continuing investigations.
- The Local Development Plan: The Government Inspector will submit his final report within the next 2 weeks.

## 8. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING

### 8.1 Planning Updates – Circulated

### 8.2 Responses – Clerk Verbal Report – on applications submitted and responded to: -

- Questions raised on Shires Lane (Candelisa) Objection progress: Cllr Smith informed the meeting that there are 105 documents available on the CDC Planning Website relating to this development, including the Parish Council consultee document. All are available for the general public to access.

Cllr Benjamin informed the meeting that any members of the public can make their views known, in their own right, but these should be relevant to planning guidelines. Cllr Smith commented that the original permission granted will remain.

## 9. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES AND OUTSIDE BODIES.

### 9.1 Village Maintenance Report – Cllr Benjamin – points raised:

- Elm Tree Lights not working once again. Investigation following leaf fall. **Cllr's BS & AA to Action**
- Streetlight on Rockview remains out - power source to be investigated plus cost of repair compared to possibility of solar lighting replacement. **Cllr JLB & Clerk to Action**
- White clover for entrance ground cover, looking for suitable amount. **Cllr Lovatt to Action.**
- Parishioners are reminded to keep grass verges clear of boulders and other obstruction to allow Grass Contractor to cut. Failure to do so will result in the grass being left uncut. Low hanging trees are also making cutting difficult and a list of tree/bushes needing to be cut back is being drawn up for consideration.
- Further complaints by residents to Parish Council regarding grass verges being damaged by vehicles parking on them have been received and passed to CDC and Area 5 to action.

District Councillor Shuttleworth informed members that a discussion at CDC around this issue had raised the question of how to enforce or penalise anyone causing the damage.

Councillor Smith suggested that the District Council should act regardless of cost as a matter of principle to enforce penalties on those causing criminal damage to the CDC owned verges. His view is that it's the duty of the District Council to come up with a solution to the problem in answer to residents' complaints.

Chair informed members that the obstruction also blocks the pathway. This falls under the Highway authority's remit. Both the PC and County Councillor Quinn have pursued this matter for over a year with no satisfactory solution being submitted. A letter has already been sent to James Malcom at NYCC who has 90 days to respond.

District Councillor Shuttleworth offered to investigate further on this matter.

#### 9.2 Volunteers' Report – Cllr Benjamin – points raised

- Elm Tree garden looking neat and tidy
- Annual vegetation has been cut back around the Emsay sign at Kirk Corner thanks to Mr & Mrs Batchelor.
- Pasture Road Bench near Intake Farm has been refurbished. Anonymous volunteer.

#### 9.3 Road Safety Report – Cllr Smith – points raised

- Intention is that a survey for all households in the parish will be designed and sent out by post with a return envelope to obtain view and evidence to support an application to NYCC Highways for 20mph speed limit to be imposed throughout the village. Discussion with Area 5 Highways and the legalities of this proposal will take place and a case will be built for this action within the next 12 months.
- Clerk informed members that a similar discussion took place at the recent Parish Liaison Meeting and other rural villages are having the same issues. Sharon Fox from Area 5 Highways quoted that speed restrictions were set under the Department of Transport guidelines and the cost of changing signage etc. would have cost implications for NYCC. The Clerk informed members that the legislation had been updated and that a case should be put to Central Government Julian Smith MP and the Department of Transport.

#### 9.4 Speedwatch Report - Cllr Hill – Report circulated since last meeting - points raised:

- Three Speedwatch sessions were carried out:
  - 17 July. Skipton Road. 14.45 to 15.30. 272 vehicles. Two reported at 36mph.
  - 21 Aug Skipton Road. 16.00 to 17.10. 301 vehicles. Six reported 37, 38, 36, 36, 39 and 36mph.
  - 18 September. Brackenley Lane. 8.30 to 9.30. 72 vehicles. None reported.

9.5 Nature Reserve Report – Cllr Lovatt – A visit by Melanie Fryer on 25<sup>th</sup> July to the reserve to help identify the existing plants and suggest new plants to support the butterfly population was organised by Sarah Copeland. Craven College Students will be preparing the new seat area on Tuesday the 15<sup>th</sup> October and top dressing the Tannery path on the 13<sup>th</sup> November. The Autumn pruning will take place on the 8<sup>th</sup> October by John Oldfield, Roger Henderson and Cllr Lovatt. A tree on the Beck banking will need to be removed by a tree surgeon and a quote will be obtained for approval in the near future. There will be no snowdrop or bluebell planting this year to help gauge any damage by wildlife on previous planting. Thanks go to John & Roger for the display they produced and facilitated at the recent Village Institute Open Day and for all the free time they and other volunteers give to the Nature Reserve.

#### 9.6 Recreation Ground – Cllr Stead – Verbal Report – points raised:

- A second quote was request by the Parish Council from the Friends of the Recreation Ground with regards to the drainage issue as the first was over £41,872 for the total works. Nothing received at this point.
- Lack of support from residents may be having a negative effect on the organisers of the Friends who also have work and family commitments.

#### 9.7 Communication & IT –Cllr Stead – Points raised:

- A recent working party meeting highlighted some changes that needed to be addressed on the website - not least new legislation with regards to Accessibility and GDPR. Extra space may be required to accommodate this and a small increase in next year's budget will reflect this.  
**Cllr Stead & Clerk to Action**
- The Parish Website hits stand in excess of 87000.

#### 9.8 Fair Trade- Cllr Kirkbride – Points raised:

- “Making Waves” new FairTrade café doing well. They raised £50 for the Village Institute Management Committee.
- New Bunting has been purchased and an outdoor sign.
- The Village Shop/Post Office and the Cavendish both stock Fair Trade goods.
- The group now has 8 members.

#### Village Institute – Cllr Kirkbride – Points raised:

- Next management meeting on 21<sup>st</sup> Oct 7pm
- The rebuild valuation has now taken place. Cllr Kirkbride will request information on the Asset Register and the Legal Position.  
**SK/Clerk to Action**

A Village Litter pick will take place on Saturday the 12th October 2019 meeting in the Car Park 10am.

#### 9.9 Car Park – Cllr Stead - Bring Bins – Points raised

- Car Park is being used sensibly, still the odd pavement parking. Street parking all around the village is getting worse.
- A quote to trim roadside trees situated in the Car Park has been requested by Cllr Stead
- Bring Bins: have had incidents on two occasions over the summer with Trade Waste being dumped in the bins. Complaints by residents about the noise resulted in the Clerk contacting DVLA for the licenced owners' details - awaiting response.

#### 9.10 War Memorial Garden – Cllr Smith – Points raised

- Meeting with volunteers who look after the Memorial Garden took place and a request for funding ahead of the November 11<sup>th</sup> Remembrance was agreed.
- Last year's poppies made by local school children will be requested again this year.
- Cllr Shuttleworth had not yet received the customary wreaths – **Clerk to Action**

## 10. PC ADMINISTRATION

10.1 Grant request of £60 from St Mary's Church Council for help with grass cutting expenses

**Proposed DH Seconded SK Approved**

10.2 Locality Grant application to be submitted to County Councillor Quinn for the repair of the Car Park Boundary Fence. (Quote received £650 plus VAT) **Proposed JLB Seconded BS Approved Clerk to Action**

**11. FINANCIAL MATTERS** Clerk detailed invoiced report for July/Aug/Sep were circulated:  
and attached for approval of payments in July/Aug/Sept to the value of  
**£1690.06/£1551.86/£1510.93**

**Approved**

11.1 Monthly Expenditure/Bank Reconciliation – July/Aug/Sep (Circulated)

**Approved**

11.2 External Audit report received with no concerns.

11.3 Budget Request Discussed.

**12. REPORT OF THE PARISH CLERK** - report circulated - no questions raised

**13. POLICIES & PROCEDURES REVIEWS – None**

**Items for discussion:-**

**Diary Dates:-**

**Meeting closed at:- 9.30pm**

**The next Parish Meeting is scheduled for Wednesday 13<sup>th</sup> November 2019 Starting at 7:30pm**

**Venue: Methodist Chapel, Main Street, Embsay.**

**Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) or Email:Alcockg@hotmail.co.uk**