



Privacy Notice

In order to be fully compliant with General Data Protection Regulation, The school wishes to inform you of the following;

1. Schools are required to collect the Data in enrolment forms in order to register your child on the Department of Education- POD system. This data will be retained until your child finishes 6th class.
2. We now ask for a copy of your son's previous school reports.
3. Pupils' reports will be passed onto transferring schools including, if they complete education with us to the end of 6th class, onto the Secondary school they will attend.
4. All other data on your child is retained within the school and is used to inform professional practice. Depending on its relevance, it is either retained until the end of the current school year, the end of the child's education with us as mentioned, or in certain cases until the age of 25 or indefinitely.

Individuals have the right to complain if they identify a problem with the way schools handle this data.

Parental Consent is necessary to the processing of a child's data as they are below the age of 16.

Therefore, please sign the following:

I consent to the lawful processing of my child's data as he is below the age of 16 years.

Signed: _____ Dated: _____

Signed: _____ Dated: _____