

**NOTICE OF ANNUAL MEETING OF THE STOCKHOLDERS OF
DILIMAN DOCTORS HOSPITAL, INC.**

TO OUR STOCKHOLDERS,

Please take note that the Annual Meeting of the Stockholders of **DILIMAN DOCTORS HOSPITAL, INC.** shall be held on 08 August 2021, Sunday, 2:00 PM at Quezon City virtually through the Zoom link which may be accessed either on the web or through the Zoom app:

<https://us02web.zoom.us/j/4488082021?pwd=a3ZBTjVTSWk1U3JCS2NDcklRd0NyZz09>

In view of the second wave of COVID-19 pandemic and current government rules on social distancing and prohibitions on mass gatherings, attendance and voting by stockholders shall only be allowed by remote communication.

Agenda:

1. Call to Order
2. Proof of Notice and Determination of Quorum
3. Reading and approval of the Minutes of the Annual Stockholders' Meeting held on 13 September 2020.
4. President's Report
5. Presentation and Approval of the Audited Financial Statements as of 31 December 2020
6. Ratification of the Acts and Proceedings of the Board of Directors, Officers and Management during the year under review
7. Appointment of External Auditor
8. Election of the Board of Directors (Regular and Independent)
9. Other Matters
10. Adjournment

The Board of Directors has fixed the close of business at 5:00 PM on **19 July 2021** as the record date for the determination of stockholders entitled to notice of and to vote at the meeting. Only stockholders on record at the close of business at 5:00 PM on **19 July 2021** are entitled to notice of, and to vote at, this meeting.

Deadline of submission of proxies is not later than **5:00 PM of 29 July 2021**. Accomplished proxy forms shall be sent to and filed with the Corporate Secretary prior to 5:00 PM of 29 July 2021 at the Administration Office, 2nd Floor, Diliman Doctors Hospital or emailed to stockholdersinquiry.ddh@gmail.com. Questions or clarifications regarding submission of proxies can be emailed to stockholdersinquiry.ddh@gmail.com or you may contact any of the following: Admin. Office (8883-6900 local 2027 / 2028), Ms. Karen Velasquez (0945-9746389) or Ms. Lulu Ramos (0995-4023055). Validation of proxies shall be held on **30 July 2021 at 9:00 AM**.

Stockholders who wish to attend the meeting or vote through remote communication will be required to register by sending an email to stockholdersinquiry.ddh@gmail.com on or before 30 July 2021. 2021. Online voting shall be open from 19 July 2021 to 03 August 2021. Tabulation and validation of the results shall be done during the meeting on 08 August 2021. Stockholders who are not able to register as of 30 July 2021 and vote online by 03 August 2021 can no longer avail of online voting but may still attend the meeting by remote participation provided such stockholder shall register not later than 05 August 2021.

Instructions on Registration, Online Voting in *Absentia*, and Participation by Remote Communication are set in Annex "A" attached to this Notice and Agenda.

Stockholders of record may send their clarifications, questions and comments to stockholdersinquiry.ddh@gmail.com on or before **05 August 2021**.

Copies of the Notice of the Meeting, Definitive Information Statement, Proxy Form and Financial Statements ("Documents") shall be sent to the updated and validated email addresses of the stockholders of DDHI.


KRISTINE ANN C. VENZUELA, CPA, CFE
Corporate Secretary