

EMBSAY WITH EASTBY PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING

Wednesday 13th May 2020

(Due to the Covid19 restrictions this meeting was held remotely via Zoom)

Present: Cllr's Judith Benjamin, David Hill, Brian Shuttleworth, Stella Kirkbride, Andrew Ayrton, Tom Lovatt and Robert Stead. The Clerk and 2 members of the public.

The Parish Clerk called the meeting to order and moved to first item of business

- 1. ELECTION OF PARISH COUNCIL CHAIRMAN** – Cllr Shuttleworth Proposed Cllr Benjamin be re-elected for Chairman. This was seconded by Cllr Stead. Cllr Benjamin accepted with thanks.

All Agreed Resolved

- 2. ELECTION OF PARISH COUNCIL VICE-CHAIRMAN** – Cllr Benjamin proposed Cllr Smith for Vice- Chair. With an agreed substitution of Cllr Stead during Cllr Smith recovery for recent illness. This was seconded by Cllr Shuttleworth. Cllr Hill was thanked for his term as Vice Chair.

All Agreed Resolved

- 3. ELECTIONS/CHANGES OF WORKING PARTIES LEAD COUNCILLOR**

The Chair informed members that only two change were to be made.
Lead on Planning: Cllr Smith and Speedwatch: Cllr Hill.

Approved

- 4. APOLOGIES FOR ABSENCE – Cllr Smith** (Chair sent the Parish Council's best wishes for a speedy recovery)

- 5. DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS**

The Clerk had received 2 renewals. 6 outstanding.

- 6. APPLICATIONS FOR DISPENSATIONS** – None

- 7. PROPOSED CHANGES TO STANDING ORDERS (pages 7,8,9)** to allow a parish council meeting to lawfully take place, remotely, due to Government Restrictions.

All Agreed Resolved

- 8. MINUTES OF THE LAST ANNUAL PARISH COUNCIL MEETING ON 8TH May 2019** (circulated 7 days prior to meeting)

Approved Resolved

- 9. Public Participation** – No questions raised.

- 10. FINANCIAL UN-AUDITED ACCOUNTS** – Year end 31 March 2020 (circulated 7 days prior to meeting).

Proposed BS Seconded SK Approved Resolved

11. INVENTORY AND UPDATED ASSETS REGISTER (circulated 7 days prior to meeting)

To include the addition of the Village Institute as per minutes 2019.

Proposed SK Seconded DH Approved Resolved

11.1 Annual Risk Assessment (circulated 7 days prior to meeting).

Proposed DH Seconded SK Approved Resolved

11.2 ANNUAL RETURN - (circulated 7 days prior to meeting)

Approved and signed by Chairman. Seconded RS Resolved

12. FINANCIAL MATTERS (Clerk report circulated)

12.1 Bank Reconciliation/ Payments made For April 2020 for Approval.

All Approved Resolved

The Annual Report will be available on the website

Meeting Ended at 7:20pm

The next Annual Parish Council Meeting is scheduled for Wednesday 12th May 2021, 7:30 PM. Venue Village Institute, Main Street, Embsay

The next ordinary meeting of the Parish Council is scheduled for Wednesday 10th June at 7:30pm Venue to be confirmed

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