
 <b>Erasmus+</b>	<p>This project is co-funded by the European Union</p>	 <small>AGENZIA NAZIONALE PER I GIOVANI</small>	<p>Erasmus+ EU Programme 2014-2020  Key Action 2 Strategic Partnerships for Youth  Call for proposal 2013 EAC/S11/13  Project Number 2014-2-IT03-KA205-004452</p>
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### **Certified Coaches in Youth Initiatives:**

Enhancing professional development of coaches supporting youth initiatives, developing and testing a new European competence standard established by MoU ECVET and a transnational common curriculum applied through joint training events and mobility

Erasmus+ EU Programme 2014-2020  
Key Action 2 Strategic Partnerships for Youth - Call for proposal 2013 EAC/S11/13  
Project Number 2014-2-IT03-KA205-004452

**Activity O10-A1** - Definition of the project quality plan and quality progressive reporting tools

**Intellectual Output O10** - Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures

*June 2015*

*(drafted by the applicant Aris Formazione e Ricerca Società Cooperativa)*

This project has been funded with support from the European Commission.  
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## Premise

Concerning the project quality, the *Certified Coaches in Youth Initiatives* approved project foresees a specific Intellectual Output (O10 "Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures"), and two Activities (O10-A1 "Definition of the project quality plan and quality progressive reporting tools", and O10-A2 "Application of project quality plan and quality progressive reporting tools").

The Intellectual Output O10 will be then composed by two parts:

- the present project quality plan, defined by the partners at the project beginning, and containing the detail of the activities and tools to manage and develop project quality in each phase and for the project as a whole (performance indicators, to measure and assess intermediate and final results achieved with respect to needs of target groups; monitoring activities and control targets; survey and control times; survey instruments; reporting systems; procedures and tools for contingency, risk management and follow-up measures). The project quality plan includes specific tools for physical monitoring and assessment (verification by means of performance and result indicators), financial monitoring and assessment (survey and control of expenses in respect of the estimated cost for each partner and phase), technical-scientific monitoring and assessment (self-evaluation carried out by the experts, researchers, and trainers constituting the project Scientific and Technical Team), survey interventions to verify the level of satisfaction of the actors and users involved in the various phases of the project and in particular of the addressees and final users (group of at least 10 persons experienced in coaching activities for supporting young people engaged in carrying out youth initiatives, professionals in youth work field, people on youth work labour market or training/studying for youth work, in all the involved European countries: 4 Italian, 3 French, and 3 Hungarian people), participating to the testing of the transnational joint learning programme that the project will sustain for allowing the getting and certification of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives", to be formalised and applied by the project;
- the progressive report on quality management, which will be in turn articulated in 8 periodical reports, to be realised at the end of the activities producing the intellectual outputs O1- O9 (for the output O9 - concerning the endorsement and application/testing across participating countries of the new European common professional and training standards for the "Coach in Youth Initiatives", which related activities O9-A1 will have a first milestone in occasion of the eighth transnational project meeting, just before the starting of the transnational joint learning programme, and a second milestone in occasion of the ninth and final transnational project meeting, at the end of the pilot application of the joint learning programme - are foreseen two different quality management periodical reports, in correspondence with these milestones), then covering the whole project duration;

each of these periodical report will provide evidence of the results of the application of planned monitoring, assessment and surveys (in particular, providing the results of physical, financial, technical-scientific monitoring and assessment, and satisfaction level survey interventions, for each one of the mentioned activities), and of the possible contingency, risk management and follow-up adopted measures.

The activity O10-A1, in particular, is aimed to define ad adequate, complete and clear planning of activities and definition of tools to manage and develop project quality in each phase and for the project as a whole : performance indicators, to measure and assess intermediate and final results achieved with respect to needs of target groups; monitoring activities and control targets; survey and control times; survey instruments; reporting systems; procedures and tools for contingency, risk management and follow-up measures.

The activity include tools for physical monitoring and assessment (verification by means of performance and result indicators), for financial monitoring and assessment (survey and control of expenses in respect of the estimated cost for each partner and phase), for technical-scientific monitoring and assessment (self-evaluation carried out by the experts, researchers, and trainers constituting the project Scientific and Technical Team), and for survey interventions to verify the level of satisfaction of the actors and users involved in the various phases of the project and in particular of the addressees and final users.

The activity 10-A1 has been jointly set up by the partners from the project start date till the first transnational project meeting: a draft of the project quality plan, prepared by the applicant, has been developed in a shared way by all the partners, also through Skype meetings, and then discussed and validated during the first transnational project meeting, also for publication in the partners restricted working area of the project website. This project quality plan constitute the first element composing the output 10 "Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures"..

The activity O10-A2 is aimed to apply the planned activities and tools defined by the partners within the activity 10-A1 to ensure the quality of activities and products to be developed during the project, to allow for a smooth project operation and to secure the achievement of the project aims. This activity will allow the realisation of 8 periodical reports, to be realised at the end of the activities producing the intellectual outputs O1- O9 (Quality Report O1-O2-O3, consolidated due to the delayed starting of the project and to the reduction of the transnational project meetings, Quality Report O4, Quality Report O5, Quality Report O6, Quality Report O7, Quality Report O8, Quality Report O9 - Interim, Quality Report O9 - Final), then covering the whole project duration; each of these periodical report will provide evidence of the results of the application of planned monitoring, assessment and surveys (in particular, providing the results of physical, financial, technical-scientific monitoring and assessment, and satisfaction level survey interventions to verify the level of satisfaction of the actors and users

involved in the various phases of the project and in particular of the addressees and final users), and of the possible contingency, risk management and follow-up measures adopted by the partners.

The "Quality Report O1-O2-O3" will be formalised by the partners during the second transnational project meeting.

The "Quality Report O4" will be formalised by the partners during the third transnational project meeting.

The "Quality Report O5" will be formalised by the partners during the fourth transnational project meeting.

The "Quality Report O6" will be formalised by the partners during the fifth transnational project meeting.

The "Quality Report O7" will be formalised by the partners during the sixth transnational project meeting.

The "Quality Report O8" will be formalised by the partners during the seventh transnational project meeting.

The "Quality Report O9 - Interim" will be formalised by the partners during the eighth transnational project meeting.

The "Quality Report O9 - Final" will be formalised by the partners during the ninth and final transnational project meeting.

Each of these periodical quality reports, when formalised, will be included in the output 10 "Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures".

All Consortium partners will participate to these activities, under the coordination of the applicant Aris Formazione e Ricerca. Partners share common approaches and tools for the project quality management, by means of this quality operative plan. Following this plan, all partners will share the project quality management till project conclusion.

The following sections of this document, which was defined in a shared way by the partners during kick-off meeting, describe the executive development of these project provisions, and also the common approaches and tools for quality management.

## **1. Objectives**

The quality plan of the *Certified Coaches in Youth Initiatives* project defines:

- procedures
- criteria
- resources

for monitoring and evaluating the project progress for internal and/or external evaluation - including results' quality control - the intermediate and final results - compared to the target group needs, the intervention sector and the potential users.

The quality plan allows the *in itinere* (in progress) and *ex post* monitoring of the whole intervention with the aim to:

- provide constantly and promptly information regarding the project progress at physical, financial and procedural level;
- provide immediate evidence of possible particularly critical situations or with lower progress than average;
- obtain the best use of the financial resources available;
- guarantee the required quality level.

Such document allows to survey and monitor the project in its whole in line with the defined finalities, with the aim to implement the necessary corrective measures. The quality plan of the *Certified Coaches in Youth Initiatives* project is kept constantly updated during its whole execution; the document is coherent with the agreements and with the other documents of the project.

## **2. Methodology**

The methodology is based on two aspects of the project strictly connected.

The first aspect is oriented to the "product", in terms of results obtained following the service delivery (evaluation of the product). The evaluation concerns, in this case, the ability to ensure an adequate and efficient development of innovation in the project. This first evaluation activity is supported by data survey schemes and by specifically envisaged indicators.

The second aspect concerns the management system (system evaluation), relating to the extent to which the entire organisation system, and hence the management processes, allow to reach the foreseen aims.

All of this is inserted in a global quality management background in line with the typical process defined by the ISO 9000 family of standards.

In the view of monitoring and of a continuous quality level improvement, the management of a single process, is done through the PDCA technique (Plan: establish the aims - Do: implement the identified processes- Check: monitor and measure the processes - Act: identify the improvement actions). The model foresees, for the purpose of the quality evaluation, the detailed analysis of each process in order to identify the structure's strong and weak points. The identification of the strength and weaknesses during the self evaluation is one of the fundamental aspects of the methodology. This allows, in fact, to identify the areas to be improved, by specific, targeted and efficient, in order to increase the quality service supply.

### 3. Contents

The quality plan of the *Certified Coaches in Youth Initiatives* project is composed by the following activities foreseen by the project in each singular phase:

1. Quality planning
2. Quality implementation procedure
3. Quality control
4. Corrective actions

#### 3.1 Quality planning

This phase refers to the definition of the elements, of the activities and of the tools which will be used for the management and development of the Quality Plan of the project in its complexity.

In particular the following will be defined:

- The monitoring model;
- The results and impact indicators;
- The survey and control timing;
- The survey tools;
- The reporting system.

Concerning the reporting system, the project foresees 8 periodical reports (Quality Reports), that the Consortium will produce, as synthetic overview on the progress of activities, aimed to ensure the quality of project activities and products during each phase and in the project as a whole:

- "Quality Report O1-O2-O3" will be formalised by the partners during the second transnational project meeting.
- "Quality Report O4" will be formalised by the partners during the third transnational project meeting.
- "Quality Report O5" will be formalised by the partners during the fourth transnational project meeting.
- "Quality Report O6" will be formalised by the partners during the fifth transnational project meeting.
- "Quality Report O7" will be formalised by the partners during the sixth transnational project meeting.
- "Quality Report O8" will be formalised by the partners during the seventh transnational project meeting.

- "Quality Report O9 - Interim" will be formalised by the partners during the eighth transnational project meeting.
- "Quality Report O9 - Final" will be formalised by the partners during the ninth and final transnational project meeting.

The Quality Reports will be articulated in 4 sections, following monitoring typology (see below "*The monitoring model*"): physical (checking the physical progress of the intervention); financial (controlling the certified expenses); technical-scientific (controlling the project realisation process); casuistry (verifying the satisfaction level of involved actors).

### **The monitoring model**

Definition of the control typologies and objectives which will be implemented during the development of the entire project through the analysis of results emerged by the defined indicators used.

The table below contains the monitoring typologies and the linked objectives.

<b>Monitoring Typology</b>	<b>Objectives</b>
Physical	Quantitative monitoring aimed in checking the physical progress of the intervention realisations through the use of realisation indicators and performance checking through the use of the result indicators.
Financial	Quantitative monitoring with the aim to survey and control the certified expenses of the partnership and of the single partners in respect of what was defined initially for each phase of the project.
Technical-scientific	Qualitative monitoring aimed to controlling the whole project realisation process, in particular concerning the shared methods and techniques of the partners and of the consistency in terms of the foreseen contents for each activity.
Casuistry	Qualitative monitoring aimed to verifying the satisfaction level of the involved actors in the different project phases: final users, targets, economic, sector and professional representatives, others actors experienced and/or interested.

### **Results and impact indicators**

Identification and selection of the measurable and controlled sizes apt to measure the intermediate and final results concerning the needs of the target groups, the intervention sector and the potential users.

Considering the aims, the timing of implementation, the human resources committed, the tasks to be carried out, the expected results, the work methods and techniques and the quality



management tools which characterise the different working phases of the project, in the table below are defined the following specific indicators:

Key Performance Indicators	Definition/Measurement
KPI 1 (A1 Management and coordination - Physical indicator)	Agreement among partners for the carrying out of the project work plan: <u>actual definition and stipulation of the agreement</u> Trans-national meetings: <u>actual realisation of the scheduled 9 transnational project meetings (M1- M9)</u> Website: <u>actual realisation of the project website</u>
KPI 2 (A1 Management and coordination - financial indicator)	Compliance with the envisaged expenses of the project during A1 / Budget for management and coordination by partner: <u>Percentage difference between the expenses carried out and planned for A1</u>
KPI 3 (A1 Management and coordination - technical scientific indicator)	Compliance with the activities carried out during A1 concerning the foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members</u>
KPI 4 (A1 Management and coordination - casuistry indicator)	Satisfaction level concerning activities of A1 : <u>Average level of the evaluations expressed by the members of the Scientific and Technical Team, and of the Steering Group</u>
KPI 5 (O1 - A1 physical indicator)	Report on analysis about European youth work professional field, competences needed for coaching in youth initiatives, and related best practices: <u>Actual realisation of the report (Intellectual Output O1)</u>
KPI 6 (O1 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O1 - A1 / Budget by Intellectual Output / Activity and by partner: <u>Percentage difference between the expenses sustained and planned for O1 - A1</u>
KPI 7 (O1 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O1 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 8 (O1 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O1 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>

Key Performance Indicators	Definition/Measurement
KPI 9 (O2 - A1 physical indicator)	Action plan for the ECVET process to be activated in the coaching of youth initiatives professional field: <u>Actual realisation of the Action Plan (Intellectual Output O2)</u>
KPI 10 (O2 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O2 - A1 / Budget by Intellectual Output / Activity and by partner: <u>Percentage difference between the expenses sustained and planned for O2 - A1</u>
KPI 11 (O2 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O2 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 12 (O2 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O2 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
KPI 13 (O3 - A1 physical indicator)	Design of the new European common competence standard "Coach in Youth Initiatives": <u>Actual definition of the qualification standard (Intellectual Output O3)</u>
KPI 14 (O3 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O3 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O3 - A1</u>
KPI 15 (O3 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O3 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 16 (O3 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O3 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
KPI 17 (O4 - A1 physical indicator)	Memorandum of Understanding ECVET for the new European common competence standard "Coach in Youth Initiatives": <u>Actual definition and formalisation of the MoU (Intellectual Output O4)</u>
KPI 18 (O4 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O4 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O4 - A1</u>
KPI 19 (O4 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O4 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>

Key Performance Indicators	Definition/Measurement
KPI 20 (O4 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O4 - A1: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level) involved in the activities of definition and signature of the Memorandum of Understanding - MoU ECVET for the new European qualification "'Coach in Youth Initiatives'": <u>Average value of the individual evaluations expressed by the key actors involved in the MoU</u>
KPI 21 (O5 - A1 Physical indicator)	European common curriculum for the competence standard "Coach in Youth Initiatives": <u>Actual definition of the European common curriculum (Intellectual Output O5)</u>
KPI 22 (O5 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O5 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O5 - A1</u>
KPI 23 (O5 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O5 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 24 (O5 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O5 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
KPI 25 (O6 - A1 physical indicator)	Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives" / Definition of the design of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives": <u>Actual definition of the design of the joint training events and mobility (Intellectual Output O6 / Activity A1)</u>
KPI 26 (O6 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O6 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O6 - A1</u>
KPI 27 (O6 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O6 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 28 (O6 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O6 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>

Key Performance Indicators	Definition/Measurement
KPI 29 (O6 - A2 physical indicator)	Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives" / Organisation of the joint training events and mobility to be realised in European involved countries for the new European common competence standard "Coach in Youth Initiatives": <u>Actual organisation of the joint training events and mobility (Intellectual Output O6 / Activity A2)</u>
KPI 30 (O6 - A2 financial indicator)	Compliance with the envisaged expenses of the project during O6 - A2 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O6 - A2</u>
KPI 31 (O6 - A2 technical scientific indicator)	Compliance of the Intellectual Output / Activity O6 - A2 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 32 (O6 - A2 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O6 - A2 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
KPI 33 (O7 - physical indicator)	Common European Model for Learning Agreements ECVET "Coach in Youth Initiatives": <u>Actual elaboration of the common European model (Intellectual Output O7)</u>
KPI 34 (O7 - financial indicator)	Compliance with the envisaged expenses of the project during O7 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O7 - A1</u>
KPI 35 (O7 - technical scientific indicator)	Compliance of the Intellectual Output / Activity O7 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 36 (O7 - casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O7 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
KPI 37 (O8 - physical indicator)	Common European Model for ECVET Credits Awarding "Coach in Youth Initiatives": <u>Actual elaboration of the common European model (Intellectual Output O8)</u>
KPI 38 (O8 - financial indicator)	Compliance with the envisaged expenses of the project during O8 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O8 - A1</u>
KPI 39 (O8 - technical scientific indicator)	Compliance of the Intellectual Output / Activity O8 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>

Key Performance Indicators	Definition/Measurement
<b>KPI 40</b> (O8 - casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O8 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
<b>KPI 41</b> (O9 - physical indicator)	Report on the activities for the endorsement and application/testing within specific youth work contexts and learning systems of participating countries, of the new European common professional and training standards for "Coach in Youth Initiatives": <u>Actual realisation of the report (Intellectual Output O9)</u>
<b>KPI 42</b> (O9 - financial indicator)	Compliance with the envisaged expenses of the project during O9 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O9 - A1</u>
<b>KPI 43</b> (O9 - technical scientific indicator)	Compliance of the Intellectual Output / Activity O9 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
<b>KPI 44</b> (O9 - casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O9 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees) involved in the activities of endorsement and application/testing within specific youth work contexts and learning systems of participating countries, of the new European common professional and training standards for "Coach in Youth Initiatives": <u>Average value of the individual evaluations expressed by the key actors end users involved in the endorsement and application/testing activities</u>
<b>KPI 45</b> (10 - A1 physical indicator)	Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures / Definition of the project quality plan and quality progressive reporting tools: <u>Actual definition of the project quality plan and quality progressive reporting tools (Intellectual Output 10 / Activity A1)</u>
<b>KPI 46</b> (10 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O10 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for 10 - A1</u>
<b>KPI 47</b> (10 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity 10 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>

Key Performance Indicators	Definition/Measurement
<b>KPI 48</b> (10 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity 10 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
<b>KPI 49</b> (10 - A2 physical indicator)	Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures / Application of project quality plan and quality progressive reporting tools: <u>Actual application of the project quality plan and quality progressive reporting tools (Intellectual Output 10 / Activity A2 : Quality Report O1-O2-O3, Quality Report O4, Quality Report O5, Quality Report O6, Quality Report O7, Quality Report O8, Quality Report O9 - Interim, Quality Report O9 - Final)</u>
<b>KPI 50</b> (10 - A2 financial indicator)	Compliance with the envisaged expenses of the project during O10 - A2 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for 10 - A2</u>
<b>KPI 51</b> (10 - A2 technical scientific indicator)	Compliance of the Intellectual Output / Activity 10 - A2 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
<b>KPI 52</b> (10 - A2 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity 10 - A2 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u>
<b>KPI 53</b> (11 - A1 physical indicator)	Modular Information Package / Info-packs: Dissemination of targeted written material on the main intellectual outputs and related activities of the project: <u>Actual realisation and dissemination of 10 Info-packs (Intellectual Output 11)</u>
<b>KPI 54</b> (11 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O11 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O11 - A1</u>
<b>KPI 55</b> (11 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O11 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
<b>KPI 56</b> (11 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O11 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees) involved in the Info-packs dissemination activities: <u>Average value of the individual evaluations expressed by the key actors end users involved in the dissemination activities</u>

Key Performance Indicators	Definition/Measurement
KPI 57 (12 - A1 physical indicator)	Policy Recommendations: <u>Actual realisation and dissemination of a set of policy recommendations for project results transferring to public and private territorial and sectoral decision makers (Intellectual Output 12)</u>
KPI 58 (12 - A1 financial indicator)	Compliance with the envisaged expenses of the project during O12 - A1 / Budget by Intellectual Output / Activity and by partner : <u>Percentage difference between the expenses sustained and planned for O11 - A1</u>
KPI 59 (12 - A1 technical scientific indicator)	Compliance of the Intellectual Output / Activity O12 - A1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 60 (12 - A1 casuistry indicator)	Satisfaction level concerning Intellectual Output / Activity O12 - A1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of public and private territorial and sectoral decision makers (public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level) involved in the Policy Recommendations dissemination activities: <u>Average value of the individual evaluations expressed by decision makers involved in the dissemination activities</u>
KPI 61 (E1 - physical indicator)	Info-day / Focus group 1 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E1)</u>
KPI 62 (E1 - financial indicator)	Compliance with the envisaged expenses of the project during E1 : <u>Percentage difference between the expenses sustained and planned for E1</u>
KPI 63 (E1 - technical scientific indicator)	Compliance of the Multiplier Event E1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 64 (E1 - casuistry indicator)	Satisfaction level concerning Multiplier Event E1 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E1</u>

Key Performance Indicators	Definition/Measurement
<b>KPI 65</b> (E2 - physical indicator)	Info-day / Focus group 2 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E2)</u>
<b>KPI 66</b> (E2 - financial indicator)	Compliance with the envisaged expenses of the project during E2 : <u>Percentage difference between the expenses sustained and planned for E2</u>
<b>KPI 67</b> (E2 - technical scientific indicator)	Compliance of the Multiplier Event E2 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
<b>KPI 68</b> (E2 - casuistry indicator)	Satisfaction level concerning Multiplier Event E2 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E2</u>
<b>KPI 69</b> (E3 - physical indicator)	Info-day / Focus group 3 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E3)</u>
<b>KPI 70</b> (E3 - financial indicator)	Compliance with the envisaged expenses of the project during E3 : <u>Percentage difference between the expenses sustained and planned for E3</u>
<b>KPI 71</b> (E3 - technical scientific indicator)	Compliance of the Multiplier Event E3 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
<b>KPI 72</b> (E3 - casuistry indicator)	Satisfaction level concerning Multiplier Event E3 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E3</u>



Key Performance Indicators	Definition/Measurement
KPI 73 (E4 - physical indicator)	Info-day / Focus group 4 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E4)</u>
KPI 74 (E4 - financial indicator)	Compliance with the envisaged expenses of the project during E4 : <u>Percentage difference between the expenses sustained and planned for E4</u>
KPI 75 (E4 - technical scientific indicator)	Compliance of the Multiplier Event E4 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 76 (E4 - casuistry indicator)	Satisfaction level concerning Multiplier Event E4 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E4</u>
KPI 77 (E5 - physical indicator)	Info-day / Focus group 5 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E5)</u>
KPI 78 (E5 - financial indicator)	Compliance with the envisaged expenses of the project during E5 : <u>Percentage difference between the expenses sustained and planned for E5</u>
KPI 79 (E5 - technical scientific indicator)	Compliance of the Multiplier Event E5 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 80 (E5 - casuistry indicator)	Satisfaction level concerning Multiplier Event E5 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E5</u>

Key Performance Indicators	Definition/Measurement
KPI 81 (E6 - physical indicator)	Info-day / Focus group 6 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E6)</u>
KPI 82 (E6 - financial indicator)	Compliance with the envisaged expenses of the project during E6 : <u>Percentage difference between the expenses sustained and planned for E6</u>
KPI 83 (E6 - technical scientific indicator)	Compliance of the Multiplier Event E6 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 84 (E6 - casuistry indicator)	Satisfaction level concerning Multiplier Event E6 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E6</u>
KPI 85 (E7 - physical indicator)	Info-day / Focus group 7 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E7)</u>
KPI 86 (E7 - financial indicator)	Compliance with the envisaged expenses of the project during E7 : <u>Percentage difference between the expenses sustained and planned for E7</u>
KPI 87 (E7 - technical scientific indicator)	Compliance of the Multiplier Event E7 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 88 (E7 - casuistry indicator)	Satisfaction level concerning Multiplier Event E7 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E7</u>

Key Performance Indicators	Definition/Measurement
KPI 89 (E8 - physical indicator)	Info-day / Focus group 8 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E8)</u>
KPI 90 (E8 - financial indicator)	Compliance with the envisaged expenses of the project during E8 : <u>Percentage difference between the expenses sustained and planned for E8</u>
KPI 91 (E8 - technical scientific indicator)	Compliance of the Multiplier Event E8 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 92 (E8 - casuistry indicator)	Satisfaction level concerning Multiplier Event E8 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E8</u>
KPI 93 (E9 - physical indicator)	Info-day / Focus group 9 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E9)</u>
KPI 94 (E9 - financial indicator)	Compliance with the envisaged expenses of the project during E9 : <u>Percentage difference between the expenses sustained and planned for E9</u>
KPI 95 (E9 - technical scientific indicator)	Compliance of the Multiplier Event E9 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 96 (E9 - casuistry indicator)	Satisfaction level concerning Multiplier Event E9 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E9</u>

Key Performance Indicators	Definition/Measurement
KPI 97 (E10 - physical indicator)	Info-day / Focus group 10 : <u>Actual realisation of the Info-day / Focus group (Multiplier Event E10)</u>
KPI 98 (E10 - financial indicator)	Compliance with the envisaged expenses of the project during E10 : <u>Percentage difference between the expenses sustained and planned for E10</u>
KPI 99 (E10 - technical scientific indicator)	Compliance of the Multiplier Event E10 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 100 (E10 - casuistry indicator)	Satisfaction level concerning Multiplier Event E10 : <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of key actors and users (beyond the project partners, public institutions competent on youth and VET, education and training organisations providing learning opportunities in the youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, included youth workers/trainees, as well as the media) involved in the Multiplier Event: <u>Average value of the individual evaluations expressed by the key actors end users involved in the Multiplier Event E10</u>
KPI 101 (C1 - physical indicator)	First short-term training event for youth workers: <u>Actual realisation of the first short-term training event (Learning Activity C1)</u>
KPI 102 (C1 - financial indicator)	Compliance with the envisaged expenses of the project during C1 : <u>Percentage difference between the expenses sustained and planned for C1</u>
KPI 103 (C1 - technical scientific indicator)	Compliance of the Learning Activity C1 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 104 (C1 - casuistry indicator)	Satisfaction level concerning Learning Activity C1: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations providing the learning activity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C1</u>
KPI 105 (C2 - physical indicator)	Second short-term training event for youth workers: <u>Actual realisation of the second short-term training event (Learning Activity C2)</u>

Key Performance Indicators	Definition/Measurement
KPI 106 (C2 - financial indicator)	Compliance with the envisaged expenses of the project during C2 : <u>Percentage difference between the expenses sustained and planned for C2</u>
KPI 107 (C2 - technical scientific indicator)	Compliance of the Learning Activity C2 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 108 (C2 - casuistry indicator)	Satisfaction level concerning Learning Activity C2: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations providing the learning activity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C2</u>
KPI 109 (C3 - physical indicator)	Third short-term training event for youth workers: <u>Actual realisation of the third short-term training event (Learning Activity C3)</u>
KPI 110 (C3 - financial indicator)	Compliance with the envisaged expenses of the project during C3 : <u>Percentage difference between the expenses sustained and planned for C3</u>
KPI 111 (C3 - technical scientific indicator)	Compliance of the Learning Activity C3 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 112 (C3 - casuistry indicator)	Satisfaction level concerning Learning Activity C3: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations providing the learning activity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C3</u>
KPI 113 (C4 - physical indicator)	Long-term mobility of youth workers: <u>Actual realisation of the long-term mobility of youth workers (Learning Activity C4)</u>
KPI 114 (C4 - financial indicator)	Compliance with the envisaged expenses of the project during C4 : <u>Percentage difference between the expenses sustained and planned for C4</u>

Key Performance Indicators	Definition/Measurement
KPI 115 (C4 - technical scientific indicator)	Compliance of the Learning Activity C4 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 116 (C4 - casuistry indicator)	Satisfaction level concerning Learning Activity C4: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations and providing the mobility opportunity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C4</u>
KPI 117 (C5 - physical indicator)	Long-term mobility of youth workers: <u>Actual realisation of the long-term mobility of youth workers (Learning Activity C5)</u>
KPI 118 (C5 - financial indicator)	Compliance with the envisaged expenses of the project during C5 : <u>Percentage difference between the expenses sustained and planned for C5</u>
KPI 119 (C5 - technical scientific indicator)	Compliance of the Learning Activity C5 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 120 (C5 - casuistry indicator)	Satisfaction level concerning Learning Activity C5: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations and providing the mobility opportunity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C5</u>
KPI 121 (C6 - physical indicator)	Long-term mobility of youth workers: <u>Actual realisation of the long-term mobility of youth workers (Learning Activity C6)</u>
KPI 122 (C6 - financial indicator)	Compliance with the envisaged expenses of the project during C6 : <u>Percentage difference between the expenses sustained and planned for C6</u>
KPI 123 (C6 - technical scientific indicator)	Compliance of the Learning Activity C6 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>

Key Performance Indicators	Definition/Measurement
KPI 124 (C6 - casuistry indicator)	Satisfaction level concerning Learning Activity C6: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations and providing the mobility opportunity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C6</u>
KPI 125 (C7 - physical indicator)	Long-term mobility of youth workers: <u>Actual realisation of the long-term mobility of youth workers (Learning Activity C7)</u>
KPI 126 (C7 - financial indicator)	Compliance with the envisaged expenses of the project during C7 : <u>Percentage difference between the expenses sustained and planned for C7</u>
KPI 127 (C7 - technical scientific indicator)	Compliance of the Learning Activity C7 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 128 (C7 - casuistry indicator)	Satisfaction level concerning Learning Activity C7: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations and providing the mobility opportunity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C7</u>
KPI 129 (C8 - physical indicator)	Long-term mobility of youth workers: <u>Actual realisation of the long-term mobility of youth workers (Learning Activity C8)</u>
KPI 130 (C8 - financial indicator)	Compliance with the envisaged expenses of the project during C8 : <u>Percentage difference between the expenses sustained and planned for C8</u>
KPI 131 (C8 - technical scientific indicator)	Compliance of the Learning Activity C8 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>

Key Performance Indicators	Definition/Measurement
KPI 132(C8 - casuistry indicator)	Satisfaction level concerning Learning Activity C8: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations and providing the mobility opportunity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C8</u>
KPI 133 (C9 - physical indicator)	Long-term mobility of youth workers: <u>Actual realisation of the long-term mobility of youth workers (Learning Activity C9)</u>
KPI 134 (C9 - financial indicator)	Compliance with the envisaged expenses of the project during C9 : <u>Percentage difference between the expenses sustained and planned for C9</u>
KPI 135 (C9 - technical scientific indicator)	Compliance of the Learning Activity C9 in respect to foreseen methods, techniques and contents : <u>Average value of the individual evaluations expressed by the Scientific and Technical Team members.</u>
KPI 136 (C9 - casuistry indicator)	Satisfaction level concerning Learning Activity C9: <u>Average level of the evaluations expressed by the the members of the Scientific and Technical Team, and of the Steering Group</u> Satisfaction level of users (hosting education and training organisations and providing the mobility opportunity, sending organisations active in youth field, and participating youth workers/trainees) involved in the Learning Activity: <u>Average value of the individual evaluations expressed by the users involved in the Learning Activity C9</u>

It's to highlight the fact that the results and impact indicators constitute the foundation for setting up the final project report, also on the basis of the in itinere and ex post monitoring results.

### Survey tools

Identification and definition of the supporting tools for the development and management of the project quality plan which will allow the systematic analysis of the phenomena: it is foreseen the use of data collection schemes, for the systematic collection of information to obtain a clear representation of the facts, and reports for describing structured information having the object to collect articulated data divided by dimension and by analysis.



## **Reporting system**

Definition of the set of documents which collect in a systematic way the information having as object the survey and monitoring. The reporting system foresees a production of the different structured and articulated relations by project phase and by data target/user.

### **3.2 Quality implementation procedure**

The implementation of the quality procedure foresees at all levels the management and development of the elements, activities and tools defined by the project quality plan and by the project. In particular, the planning and realisation of the check and control activities about the production/realisation of Intellectual Outputs, Multiplier Events, and Learning Activities, are carried out by the Scientific and Technical Team, which proposes corrective measures, and by the Steering Group, which evaluates, discusses and deliberates about them.

### **3.3 Quality control**

The quality control is realized through the monitoring execution within the timing, the modalities and the finalities established in the planning phase.

As already mentioned, for the carrying out of this phase the following monitoring activities are foreseen:

1. **Physical quantitative monitoring**, finalized to the verification of the physical progress of the interventions realisations through the use of the realisation indicators and checking the performance through the use of results indicators;
2. **Financial quantitative monitoring**, finalized to the survey and control of the certified expenses of the partnership and of the single partners in respect to what was defined and foreseen for each project phase;
3. **Technical scientific qualitative monitoring**, finalized to the control of the whole process of the project realisation, in particular in respect for the use of the partnership shared methodology and techniques and compliance with the foreseen contents for each single activity;
4. **Casistry qualitative monitoring**, finalized to check the satisfaction level of the involved actors and users in the different phases of the project: public institutions competent on youth and VET, education and training organisations providing learning opportunities in youth work field, youth organisations, and community and civil society organisations active in youth field, at local, regional, national, and European level, youth workers/trainees, as well as the media.

The monitoring model proposed foresees the set up of the **survey schemes** which will be distributed, in most appropriate timing and modality, to all interested actors, in order to collect information concerning the data for the single phases of the project concerning the physical,

financial, procedural and results realisations. In the logic of integrating different activities, with periodic monitoring which will be structured in such a way to favour contemporaneously the survey regarding the progress information and the exact mapping of all the management and financial procedure of the project foreseeing the setting up of a synthetic information output.

The foreseen survey monitoring schemes are articulated in 4 sections:

- Physical quantitative form;
- Financial quantitative form;
- Technical-scientific qualitative form;
- Casuistry qualitative form.

The elaboration, the drafting, the delivery of the monitoring and checking reports relative to the implementation phases and activities with particular attention given to distinguishing the physical, financial, technical-scientific and casuistry aspects to guarantee they are realized in the time and modality foreseen involving all interested targets/users.

The Reporting activity includes the elaboration of the following documents:

- **Monitoring reports for each project phase**, drafted within the planned deadline for each phase articulated in:
  - Physical quantitative monitoring;
  - Financial quantitative monitoring;
  - Technical-scientific qualitative monitoring;
  - Casuistry qualitative monitoring;
- **Interim report**, drafted within 30 days from the end of month 12 of the project beginning and it contains the intermediate complete view on the project realisations and results highlighted in the Monitoring report for each phase;
- **Final report**, to be completed within 60 days from the end of the activities and it contains the whole view on the project with all the activities realized and the results highlighted from the Monitoring report for each phase.

The reports will be produced in digital format and on paper, in a coherent number of copies.

### **3.4 Corrective actions**

The project quality management plan ensures to reach the foreseen objectives establishing that eventual anomalies found or possible risky events may be removed timely through the appropriate corrective measures, this will be competence of Steering Group, also evaluating proposals coming from the Scientific and Technical Team, and from the project Secretary.

#### 4. Involved actors

Here below the different activities are reported with the various involved actors from the Quality Plan:

Activities	Involved actors
<b>Quality planning</b> Drafting of technical proposal  Evaluation, discussion and deliberation of the technical proposal	Applicant  Steering group
<b>Implementation of the quality procedure</b> Technical management and organisation of the procedure  Evaluation and validation of the procedure's results	Scientific and Technical Team  Steering Group
<b>Quality control</b> Technical management, organisation and control  Evaluation and validation of the results and control	Scientific and Technical Team  Steering Group
<b>Corrective actions</b> Proposal  Evaluation, discussion and validation	Scientific and Technical Team, and project Secretary  Steering Group

#### 5. Quality Assurance

The Quality Management Plan will be managed by Scientific and Technical Team, and by Steering Group.

These actors managing the trans-national quality process are composed by the manager and technical-scientific representatives of each project partner and are headed by the applicant.

These actors represent the chief bodies to guarantee the quality both for the working methodology within the project process and for the output towards the final users and their commitment.

Scientific and Technical Team p realises important activities for the whole project and it is called to interact with the other project partners' bodies.

The following main activities are under the responsibility of this body:

- Quality project aspects supervision;
- Daily update of the Quality Plan;
- Project's standards, procedures and metrics definition;
- Project realisation phases supervision;
- Non-conformity management and identification of the needed corrective measures, proposing to the Steering Group and checking the implementation and effectiveness.

This organisation results to be coherent for reaching the foreseen objectives and it ensures the internal and external collaboration and a constant and continuous information flow as keys of the success for a complex and articulated project like *Certified Coaches in Youth Initiatives*.

**Chronogram** of the project management quality plan (Gantt)

TIME	1° month	2° month	3° month	4° month	5° month	6° month	7° month	8° month	9° month	10° month	11° month	12° month	13° month	14° month	15° month	16° month	17° month	18° month	19° month	20° month	21° month	22° month	23° month	24° month	Post Project
INTERVENTIONS																									
Quality Reports 1-8																									
Interim report																									
Final report																									

**Monitoring model scheme - Certified Coaches in Youth Initiatives Quality Management Plan**

The following monitoring model schemes have to be used in order to apply the project Quality Management plan, which is composed of 4 different schemes

1. **Physical quantitative monitoring scheme** (Scheme 1: to verify the physical progress physical progress of the intervention realisations through the use of realisation indicators and performance checking through the use of the result indicators);
2. **Financial quantitative monitoring scheme** (Scheme 2: finalised to the survey and control of the certified expenses of the partnership and of the single partners in respect to what was defined and foreseen for each project phase);
3. **Technical-scientific qualitative monitoring scheme** (Scheme 3: finalised to the control of the whole process of the project realisation, in particular in respect for the use of the partnership shared methodology and techniques and compliance with the foreseen contents for each single activity);
4. **Casistry qualitative monitoring scheme** (Scheme 4: finalised to check the satisfaction level of the involved actors end users in the different phases of the project).

In the following pages the 4 monitoring schemes will be showed separately.

In the first part of each scheme it is specified, indicator by indicator, (*see above*, pp. 8-24, result and impact indicators) who are the actors which carry out the monitoring activities, and the realisation timing of the activities.

# Scheme 1

## Physical quantitative monitoring

**Subjects** which carry out the monitoring activities: for all the indicators, the physical quantitative monitoring are carried out by Scientific and Technical Team.

**Realisation timing:** the physical quantitative monitoring activities are carried out at the end of each activity (related to Intellectual Outputs, Multiplier Events, and Learning Activities) foreseen by the project.

**Activity A1** (Management and coordination of project partnership and activities)

Definition and stipulation of the agreement among partners for the carrying out of the project work plan (KPI 1) :

Realised                       Partially Realised                       Not realised

Remarks:

Realisation of the scheduled 9 transnational project meetings (KPI 1) :

Kick-off Meeting (Perugia - IT)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
2 <sup>nd</sup> Meeting (Perugia - IT)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
3 <sup>rd</sup> Meeting (Paris - FR)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
4 <sup>th</sup> Meeting (Budapest - HU)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
5 <sup>th</sup> Meeting (Perugia - IT)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
6 <sup>th</sup> Meeting (Paris - FR)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
7 <sup>th</sup> Meeting (Budapest - HU)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
8 <sup>th</sup> Meeting (Gubbio - IT)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Final Meeting (Brussels - BE)	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised

Remarks:

Project Website (KPI 1) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O1** (Report on analysis about European youth work professional field, competences needed for coaching in youth initiatives, and related best practices)

Realisation of the "Report on analysis about European youth work professional field, competences needed for coaching in youth initiatives, and related best practices" (KPI 5) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O2** (Action plan for the ECVET process to be activated in the coaching of youth initiatives professional field)

Realisation of the "Action plan for the ECVET process to be activated in the coaching of youth initiatives professional field" (KPI 9) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O3** (Design of the new European common competence standard "Coach in Youth Initiatives")

Realisation of the "Design of the new European common competence standard *Coach in Youth Initiatives*" (KPI 13) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O4** (Memorandum of Understanding ECVET for the new European common competence standard "Coach in Youth Initiatives")

Realisation of the "Memorandum of Understanding ECVET for the new European common competence standard *Coach in Youth Initiatives*" (KPI 17) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O5** (European common curriculum for the competence standard "Coach in Youth Initiatives")

Realisation of the "European common curriculum for the competence standard *Coach in Youth Initiatives*" (KPI 21) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O6** (Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives") - **Activity O6 - A1** (Definition of the design of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives")

Definition of the "Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET *Coach in Youth Initiatives*" (KPI 25) :

Realised                       Partially Realised                       Not realised

Remarks:



**Intellectual Output O6** (Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives") - **Activity O6 - A2** (Organisation of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives")

Realisation of the "Organisation of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET *Coach in Youth Initiatives*" (KPI 29) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O7** (Common European Model for Learning Agreements ECVET "Coach in Youth Initiatives")

Realisation of the "Common European Model for Learning Agreements ECVET *Coach in Youth Initiatives*" (KPI 33) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O8** (Common European Model for ECVET Credits Awarding "Coach in Youth Initiatives")

Realisation of the "Common European Model for ECVET Credits Awarding *Coach in Youth Initiatives*" (KPI 37) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output O9** (Report on the activities for the endorsement and application/testing within specific youth work contexts and learning systems of participating countries, of the new European common professional and training standards for "Coach in Youth Initiatives")

Realisation of the "Report on the activities for the endorsement and application/testing within specific youth work contexts and learning systems of participating countries, of the new European common professional and training standards for *Coach in Youth Initiatives*" (KPI 41) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output 10** (Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures) - **Activity 10 - A1** (Definition of the project quality plan and quality progressive reporting tools)

Definition of the project quality plan and quality progressive reporting tools (KPI 45) :

Realised                       Partially Realised                       Not realised

Remarks:

**Intellectual Output 10** (Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures) - **Activity 10 - A2** (Application of project quality plan and quality progressive reporting tools)

Application of project quality plan and quality progressive reporting tools (KPI 49) :

Quality Report O1-O2-O3	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O4	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O5	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O6	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O7	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O8	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O9 - Interim	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Quality Report O9 - Final	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised

Remarks:

**Intellectual Output 11** (Modular Information Package / Info-packs: Dissemination of targeted written material on the main intellectual outputs and related activities of the project)

Realisation and dissemination of 10 Info-Packs (KPI 53) :

Info-pack 1	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 2	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 3	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 4	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 5	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 6	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 7	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 8	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 9	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised
Info-pack 10	<input type="checkbox"/> Realised	<input type="checkbox"/> Partially Realised	<input type="checkbox"/> Not realised

Remarks:

**Intellectual Output 12** (Policy Recommendations)

Realisation and dissemination of a set of policy recommendations for project results transferring to public and private territorial and sectoral decision makers (KPI 57) :

Realised                       Partially Realised                       Not realised

Remarks:

**Multiplier Event E1** (Info-day / Focus group 1)

Realisation of the Info-day / Focus group 1 (KPI 61) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E2** (Info-day / Focus group 2)

Realisation of the Info-day / Focus group 2 (KPI 65) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E3** (Info-day / Focus group 3)

Realisation of the Info-day / Focus group 3 (KPI 69) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E4** (Info-day / Focus group 4)

Realisation of the Info-day / Focus group 4 (KPI 73) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E5** (Info-day / Focus group 5)

Realisation of the Info-day / Focus group 5 (KPI 77) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E6** (Info-day / Focus group 6)

Realisation of the Info-day / Focus group 6 (KPI 81) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E7** (Info-day / Focus group 7)

Realisation of the Info-day / Focus group 7 (KPI 85) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E8** (Info-day / Focus group 8)

Realisation of the Info-day / Focus group 8 (KPI 89) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E9** (Info-day / Focus group 9)

Realisation of the Info-day / Focus group 9 (KPI 93) :

Realised

Partially Realised

Not realised

Remarks:

**Multiplier Event E10** (Info-day / Focus group 10)

Realisation of the Info-day / Focus group 10 (KPI 97) :

Realised

Partially Realised

Not realised

Remarks:

**Learning Activity C1** (First short-term training event for youth workers)

Realisation of the first short-term training event for youth workers (KPI 101) :

Realised

Partially Realised

Not realised

Remarks:

**Learning Activity C2** (Second short-term training event for youth workers)

Realisation of the second short-term training event for youth workers (KPI 105) :

Realised

Partially Realised

Not realised

Remarks:

**Learning Activity C3** (Third short-term training event for youth workers)

Realisation of the third short-term training event for youth workers (KPI 109) :

Realised                       Partially Realised                       Not realised

Remarks:

**Learning Activity C4** (Long-term mobility of youth workers)

Realisation of the long-term mobility of youth workers (KPI 113) :

Realised                       Partially Realised                       Not realised

Remarks:

**Learning Activity C5** (Long-term mobility of youth workers)

Realisation of the long-term mobility of youth workers (KPI 117) :

Realised                       Partially Realised                       Not realised

Remarks:

**Learning Activity C6** (Long-term mobility of youth workers)

Realisation of the long-term mobility of youth workers (KPI 121) :

Realised                       Partially Realised                       Not realised

Remarks:

**Learning Activity C7** (Long-term mobility of youth workers)

Realisation of the long-term mobility of youth workers (KPI 125) :

Realised                       Partially Realised                       Not realised

Remarks:

**Learning Activity C8** (Long-term mobility of youth workers)

Realisation of the long-term mobility of youth workers (KPI 129) :

Realised                       Partially Realised                       Not realised

Remarks:

**Learning Activity C9** (Long-term mobility of youth workers)

Realisation of the long-term mobility of youth workers (KPI 133) :

Realised

Partially Realised

Not realised

*Remarks:*

## Scheme 2

### Financial Quantitative Monitoring

**Subjects** which carry out the monitoring activities: the financial quantitative monitoring are carried out by the administrative offices of the single partners, with the management of the applicant coordinator Aris Formazione e Ricerca Società Cooperativa.

**Realisation timing:** the activities of the financial quantitative monitoring are carried out at the end of the activities producing the intellectual outputs O1- O9 (for the output O9 twice, interim and final), then for all the project duration.

Regarding the **technical tools** in order to carry out the financial quantitative monitoring, the monitoring will be done through the official reporting excel file prepared by Aris Formazione e Ricerca Società Cooperativa and based on IR and FR documentation.

Regarding the **technical procedure** for the financial quantitative monitoring, at the end of activities producing the intellectual outputs, the administrative offices of each partner will use the file excel, inserting the data which concern them, namely the expenses sustained and reported, sending the completed file to Aris Formazione e Ricerca Società Cooperativa.

## Scheme 3

### Technical-scientific Qualitative Monitoring

**Subjects** which carry out the monitoring activities: the technical-scientific qualitative monitoring, concerning compliance among realised activities and foreseen methods, techniques, and contents, is carried out by the Scientific and Technical Team - STT.

**Realisation timing:** the technical-scientific qualitative monitoring is carried out at the end of the activities producing the intellectual outputs O1- O9 (for the output O9 twice, interim and final), then for all the project duration.

**Activity A1** (Management and coordination of project partnership and activities)

Compliance Evaluation	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
STT Members						
Total						

**Intellectual Output O1** (Report on analysis about European youth work professional field, competences needed for coaching in youth initiatives, and related best practices)

Compliance Evaluation	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
STT Members						
Total						



**Intellectual Output O2** (Action plan for the ECVET process to be activated in the coaching of youth initiatives professional field)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output O3** (Design of the new European common competence standard "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output O4** (Memorandum of Understanding ECVET for the new European common competence standard "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output O5** (European common curriculum for the competence standard "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output O6** (Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives") - **Activity O6 - A1** (Definition of the design of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output O6** (Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives") - **Activity O6 - A2** (Organisation of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
<b>Total</b>						

**Intellectual Output O7** (Common European Model for Learning Agreements ECVET "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
<b>Total</b>						

**Intellectual Output 08** (Common European Model for ECVET Credits Awarding "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output 09** (Report on the activities for the endorsement and application/testing within specific youth work contexts and learning systems of participating countries, of the new European common professional and training standards for "Coach in Youth Initiatives")

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output 10** (Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures) -  
**Activity 10 - A1** (Definition of the project quality plan and quality progressive reporting tools)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output 10** (Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures) -  
**Activity 10 - A2** (Application of project quality plan and quality progressive reporting tools)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output 11** (Modular Information Package / Info-packs: Dissemination of targeted written material on the main intellectual outputs and related activities of the project)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Intellectual Output 12** (Policy Recommendations)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E1** (Info-day / Focus group 1)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E2** (Info-day / Focus group 2)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E3** (Info-day / Focus group 3)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E4** (Info-day / Focus group 4)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E5** (Info-day / Focus group 5)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E6** (Info-day / Focus group 6)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E7** (Info-day / Focus group 7)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						



**Multiplier Event E8** (Info-day / Focus group 8)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E9** (Info-day / Focus group 9)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Multiplier Event E10** (Info-day / Focus group 10)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C1** (First short-term training event for youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C2** (Second short-term training event for youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C3** (Third short-term training event for youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C4** (Long-term mobility of youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C5** (Long-term mobility of youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C6** (Long-term mobility of youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C7** (Long-term mobility of youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C8** (Long-term mobility of youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

**Learning Activity C9** (Long-term mobility of youth workers)

Compliance Evaluation STT Members	Absence of compliance (value : - 2)	Scarce compliance (value : - 1)	Sufficient compliance (value : 0)	Good compliance (value : 1)	Excellent compliance (value : 2)	Evaluated Compliance Average
Total						

## Scheme 4

### Casuistry Qualitative Monitoring

**Subjects** which carry out the monitoring activities: the casuistry qualitative monitoring (checking of the satisfaction level of the subjects involved in project activities) is carried out with the participation of Scientific and Technical Team - STT and Steering Group - SG members, and - according to project activities - also of key actors and users involved in them.

**Realisation timing:** the technical-scientific qualitative monitoring is carried out at the end of the activities producing the intellectual outputs O1- O9 (for the output O9 twice, interim and final), then for all the project duration.

**Activity A1** (Management and coordination of project partnership and activities)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Total</b>						

**Intellectual Output O1** (Report on analysis about European youth work professional field, competences needed for coaching in youth initiatives, and related best practices)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Total</b>						

**Intellectual Output O2** (Action plan for the ECVET process to be activated in the coaching of youth initiatives professional field)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

**Intellectual Output O3** (Design of the new European common competence standard "Coach in Youth Initiatives")

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

**Intellectual Output O4** (Memorandum of Understanding ECVET for the new European common competence standard "Coach in Youth Initiatives")

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

Satisfaction level <b>Key actors</b> adhering to the MoU	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
<b>Total</b>						

**Intellectual Output O5** (European common curriculum for the competence standard "Coach in Youth Initiatives")

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Total</b>						

**Intellectual Output O6** (Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives") - **Activity O6 - A1** (Definition of the design of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives")

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Total</b>						



**Intellectual Output O6** (Design of the joint training events and mobility to get the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives") - **Activity O6 - A2** (Organisation of the joint training events and mobility to be realised in European involved countries to allow the getting of the learning outcomes concerned by the MoU ECVET "Coach in Youth Initiatives")

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

**Intellectual Output O7** (Common European Model for Learning Agreements ECVET "Coach in Youth Initiatives")

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

**Intellectual Output 08** (Common European Model for ECVET Credits Awarding "Coach in Youth Initiatives")

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						

**Intellectual Output 09** (Report on the activities for the endorsement and application/testing within specific youth work contexts and learning systems of participating countries, of the new European common professional and training standards for "Coach in Youth Initiatives")

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						

Satisfaction level <b>Key actors</b> involved in the endorsement and application/testing activities	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						
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Name and surname: _____ Represented organisation: _____						
Total						

**Intellectual Output 10** (Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures) - **Activity 10 - A1** (Definition of the project quality plan and quality progressive reporting tools)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						

**Intellectual Output 10** (Project quality plan and progressive report on quality management, included activities for assessment of results also by means of achievement indicators, contingency, risk management and follow-up measures) - **Activity 10 - A2** (Application of project quality plan and quality progressive reporting tools)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						



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Name and surname: _____ Position: _____ Organisation (if applicable) _____						
<b>Total</b>						

**Intellectual Output 12 (Policy Recommendations)**

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Key actors</b> addressed by the policy recommendations						
Name and surname: _____ Represented organisation: _____						
Name and surname: _____ Represented organisation: _____						

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Represented organisation: _____						
Name and surname: _____						
Represented organisation: _____						
Total						

**Multiplier Event E1** (Info-day / Focus group 1)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						

Total						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Key actors and final users</b> (name and surname, position and eventual organisation)						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
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Name and surname: _____						

Position: _____						
Organisation (if applicable) _____						
Total						

**Multiplier Event E2** (Info-day / Focus group 2)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						

Satisfaction level <b>Key actors and final users</b> (name and surname, position and eventual organisation)	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
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Name and surname: _____ Position: _____ Organisation (if applicable) _____						
<b>Total</b>						

**Multiplier Event E3** (Info-day / Focus group 3)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level  <b>Key actors and final users</b> (name and surname, position and eventual organisation)	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
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Name and surname: _____ Position: _____ Organisation (if applicable) _____						

applicable) _____						
Total						

**Multiplier Event E4** (Info-day / Focus group 4)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						

Satisfaction level <b>Key actors and final users</b> (name and surname, position and eventual organisation)	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
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Position: <hr/> Organisation (if applicable) <hr/>						
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Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Total						

**Multiplier Event E5** (Info-day / Focus group 5)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Key actors and final users (name and surname, position and						

eventual organisation)						
Name and surname: _____						
Position: _____						
Organisation (if applicable) _____						
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Total						

**Multiplier Event E6** (Info-day / Focus group 6)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Total						

Satisfaction level <b>Key actors and final users</b> (name and surname, position and eventual organisation)	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
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Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
<b>Total</b>						

**Multiplier Event E7** (Info-day / Focus group 7)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Key actors and final users</b> (name and surname, position and eventual organisation)						

Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
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Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
<b>Total</b>						

**Multiplier Event E8** (Info-day / Focus group 8)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Key actors and final users</b> (name and surname, position and eventual organisation)						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						

Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						

applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						

Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						

Name and surname: _____						
Position: _____						
Organisation (if applicable) _____						
Name and surname: _____						
Position: _____						
Organisation (if applicable) _____						
Name and surname: _____						
Position: _____						
Organisation (if applicable) _____						
<b>Total</b>						

**Multiplier Event E9** (Info-day / Focus group 9)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Key actors and final users</b> (name and surname, position and eventual organisation)						
Name and surname: _____						
Position: _____						

Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____						

<hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						



<hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation (if applicable) <hr/>						
Name and surname: <hr/> Position: <hr/>						

_____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
Name and surname: _____ Position: _____ Organisation (if applicable) _____						
<b>Total</b>						

**Multiplier Event E10** (Info-day / Focus group 10)

Satisfaction Level	Not satisfied	Not much satisfied	Enough satisfied	Satisfied (value : 1)	Very much satisfied	Verified satisfaction
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SST and SG Members	(value : - 2)	(value : - 1)	(value : 0)		(value : 2)	average
Total						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Key actors and final users</b> (name and surname, position and eventual organisation)						
Name and surname: Position: Project manager Organisation (if applicable)						
Name and surname: Position: Organisation (if applicable)						
Name and surname: Position: Organisation (if applicable)						
Name and surname: Position: Officer Organisation (if applicable)						
Name and surname: Position: Project manager Organisation (if applicable)						
Name and surname: Position: Director Organisation (if applicable)						
Name and surname: Position: Organisation (if applicable)						

Name and surname: Position: Organisation (if applicable)						
Name and surname: Position: _____ Organisation (if applicable)						
Total						

**Learning Activity C1** (First short-term training event for youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
Total						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____ _____						
Name and surname: _____ _____						
Name and surname: _____ _____						
Name and surname: _____ _____						
Name and surname: _____ _____						
Name and surname: _____ _____						

Name and surname: _____ _____						
Name and surname: _____ _____						
Name and surname: _____ _____						
Name and surname: _____ _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involvement sending and hosting organisations						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						

_____						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						

**Learning Activity C2** (Second short-term training event for youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						

_____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						

**Learning Activity C3** (Third short-term training event for youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						





_____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						

Name and surname: _____						
Position: _____						
Organisation _____						
Name and surname: _____						
Position: _____						
Organisation _____						

**Learning Activity C4** (Long-term mobility of youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____						

_____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____						

_____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						

**Learning Activity C5** (Long-term mobility of youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						



Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						

Name and surname: _____						
Position: _____						
Organisation _____						

**Learning Activity C6** (Long-term mobility of youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						



_____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____						

_____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						

**Learning Activity C7** (Long-term mobility of youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						

Total						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____						

Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
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Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						

**Learning Activity C8** (Long-term mobility of youth workers)

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction Level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
SST and SG Members						
<b>Total</b>						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

_____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____						

_____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						
Name and surname: _____ Position: _____ Organisation _____						

**Learning Activity C9** (Long-term mobility of youth workers)

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
<b>Total</b>						

Satisfaction Level SST and SG Members	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average

Total						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved learners						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						
Name and surname: _____						

Satisfaction level	Not satisfied (value : - 2)	Not much satisfied (value : - 1)	Enough satisfied (value : 0)	Satisfied (value : 1)	Very much satisfied (value : 2)	Verified satisfaction average
Involved sending and hosting organisations						
Name and surname: _____						
Position: _____						
Organisation: _____						
Name and surname: _____						



Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
Name and surname: <hr/> Position: <hr/> Organisation <hr/>						
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Name and surname: <hr/> Position: <hr/> Organisation <hr/>						