

EBERNOE PARISH COUNCIL

The Ebernoe Parish Council Meeting was held on Tuesday 20th February 2018 in Holy Trinity Church.

Present: Mrs A. Tyrrell (Chairman), Miss F. Abraham, Mrs F. Hughes, Mr. I Parkinson, Mrs. S. Kendall, Mrs. S. Nyfield and Mr P. Simmonds.

In attendance: Mrs. J. Duncton (County Councillor), Mrs. E. Lintell (District Councillor), Mrs H. Scott (Parish Clerk) and three parishioners..

41 Apologies for absence received – None.

42 Stag Inn – The Chairman asked that this item be brought forward. Councillor I. Parkinson proposed that the Stag Inn be included on the Chichester District Council's register of 'assets of community value' due to the uncertainty of the future of the Stag Inn following the departure of the current tenants in early March 2018. The Clerk gave advice and information received from David Hyland, Chichester District Council, on the procedure required prior to making a decision to make an application for registration. A discussion followed with input from two parishioners present, Parish, County and District Councillors. The Parish Council unanimously agreed with the proposal, all expressing the view that the Stag was a community asset and shouldn't be lost. The Clerk was asked to prepare the necessary documentation required for the registration application.

43 Minutes of the Parish Council Meeting held on 21st November 2017, having previously been circulated, were approved and signed. Proposed by Miss. F. Abraham and seconded by Mr. I. Parkinson.

44 Matters arising – The Chairman will be meeting with Sussex Wildlife on 8th March to discuss closer collaboration with the local community. Crawfold and Colhook Industrial estates have progressed broadband delivery via private funding and grant aid. The defibrillators are now in place, (Cricket Pavilion and adjacent to Stag Inn) Mrs S. Nyfield is identifying defibrillator training options with St John's Ambulance. Mrs. J. Duncton offered to speak to West Sussex Fire and rescue re training options. Mr. P. Simmonds also has access to a trainer but unsure of cost implications at this stage. Signage is required for the defibrillators and Mrs S Nyfield agreed to produce an article for the Parish magazine when a launch date is agreed. Repairs have been completed to noticeboard at Colhook Common.

45 Data Protection Bill – This bill will become law on 25th May 2018. The Clerk attended a training session on 6th February 2018. All parishes need to have Data Protection Officer, recommendation is person appointed should be independent of the authority and that smaller authorities should form clusters to appoint a DPO however the ultimate decision rests with Councillors. Review of all personal data held by parishes, risk assessments and cyber security need to be undertaken. Information can be found on Information Commissioners Office (ICO) website. A self assessment has been carried out on the site and the parish is not required to register. A review of personal information held by the parish found that the only documents held are register of electors; contact e mail address list and list of children to whom medals were given following the Queen's 90th birthday celebrations. It was agreed this list is no longer required. As the parish council has no committees, ongoing projects, allotments etc. and does not employ staff there is no necessity to hold personal information. A privacy section will be set up on the website. As there was no evidence of a conflict of interest The Chairman proposed that the Clerk be appointed as DPO and this was agreed unanimously.

46 Chairman's Report – What exactly does Ebernoe Parish Council actually do?

I was asked by a parishioner recently. I thought the answer would be to refer them to a web site . However when I checked web sites with the relevant information there was such vast range of possible things that the Council could be doing that I thought perhaps it would be more helpful to discuss what Ebernoe Parish Council actually does rather than possible actions for a massive

village.

All web sites make it clear that the Parish council which is elected every four years is the lowest of all bodies concerned with government. Ebernoe Parish Council held their first meeting in 1988. The hamlets of Ebernoe, Balls Cross and Colhook agreed to become a new entity and have their own Council instead of being part of neighbouring councils.

Things we have done recently	Where we cannot help
Planning ; we are consulted on planning applications. We give our views based on local planning issues.	We do not decide on planning applications.
Keeping Ebernoe clean and tidy. We carry out regular litter picking. Either we remove dumped litter or contact Chichester District Council.	
Installed defibrillators at Cricket ground and the Stag	
Reported issues with drainage and road surfaces	We do not carry out repairs unless delegated by West Sussex county council
Organised celebration for the Queens 90 th birthday	
Maintain supply of salt for treatment of local roads and work with local farmer to organise spreading in event of snow	We are not responsible for main A road clearing or for the road past the Stag at Balls Cross
Access grants for local projects e.g. Repair of cricket club mower, Queens party	Our only funding is from our Parish precept which is one of the lowest in West Sussex. We are very careful with the money collected from parishioners but pleased to help apply for funds .
Provision and maintenance of bus shelters	
Provision and maintenance of seats at Balls Cross, Cricket ground, Colhook	
Assist community events through insurance and risk assessment arrangements	Responsible member of Parish Council must be present throughout.
Try to get faster broadband connections Work with all other agencies up to Secretary of State	Keep up pressure on WSCC, BT etc. but also get very frustrated by lack of action
Work with WSCC on maintaining Public rights of way and reporting issues . also sign posting Put successful case for retaining our two telephone boxes	
Grants to local Charities. E.g. Petworth Cottage Hospital.	Limited funds available
Ensure rigorous audited procedures are adhered to .	
Maintain website and enable access to agendas and minutes of meetings	We put paper copies of agendas and minutes on the three Parish notice boards
Invite members of public to attend meetings and give opportunity for parishioners to speak on matters which concern them Invite speakers to attend AGMs'	County Council and District Council representatives attend meeting and give reports. Liaise with above on regular basis

Ebernoe Parish Annual meeting will be held on 22nd May 2018 at Holy Trinity Church, Ebernoe.

At this meeting we hope to hear from West Sussex County Council Project manager for a community resilience project called “ what if”. We can never foretell exactly what issues might affect our community. For example how the community might respond to a emergency. Every one is most welcome to our meeting

47 County Councillor's Report – On the 6th March we have a CLC in Wisborough Green Village Hall. There is an early start at I think 6pm for any interested in the new scheme for making Grants that will come in for a one year trial from April. There will be boards and someone to explain how it will work.

On the subject of CLC's if you have any ideas of any discussion points you would like at future CLC's we will see what we can do to provide items of interest to not only Parish Councils but residents because as you know the general Public are always invited to this meeting.

The fight continues to get fairer School funding. We still have some way to go I am afraid but we are all still trying to get there.

If there are any in the community that you know of who have difficulties in accessing Council or other facilities and need some help I can always see what can be done. Although I know a lot of residents they don't always contact when they need help.

County will have had their Council meeting by the time you meet and it is likely that they will have agreed an 4.95% Council Tax increase. This will equate to some £80 pa on a Band D property.

It is not for the want of trying that we still have no proper coverage for Broadband and we will continue to do what ever we can to eventually get what is needed. Two new proposals are in the pipeline, further information will be sent to the clerk.

The Rural Services Network at the LGA which I sit on South East of England, is working hard to try and get some movement on the rural situation. At last weeks meeting with members from the whole Country especially the north of England we were all saying the same. It's imperative for the rural businesses and residents and it's not good enough to say the Openreach have got 95-98% coverage now. Yes in the urban areas they probably have but the rural areas absolutely not. It is something we are working with who ever we can to try and achieve as are other rural areas country wide.

We have just started the training of a new batch of full time Firefighters this last week and they are now involved in 14 weeks of very exhaustive training. We have done 3 of these over the past 18 months and you may say but why in times of tight budgets. It has to be remembered that present Firefighters retire or depart for pastures new and we need to keep the numbers at a safe level. Firefighters nowadays have a much bigger roll and fighting fires and attending traffic accidents they work a lot in the community and I have on several occasions organised for the safety team to come and speak to a resident who for whatever reason needs some advice on keeping their home safe especially if they are incapacitated in some way whether by age or disability. Since we started training our own Firefighters we have made such a good job of it that others across the Country are interested in us assisting in their training programmes.

The County is launching a new West Sussex Local Energy tariff.

48 District Councillor's Report – Budgets have been approved for 2018-19. The increase for a band D property is £5 per annum. The Council is looking to invest with income producing ventures. If the new Enterprise Centre in Chichester is successful the Council may try to replicate North of the Downs. The redevelopment of the Southern Gate area in Chichester is a priority for the council this year. There is no change to the grant procedure although applications are on the decrease. The introduction of universal credits is expected to have an impact/more demand on services.

49 Financial Report -

Present bank balances:

Current Account	£ 951.84
Deposit Account	£ 3040.20
Expenditure to be approved retrospectively	
General Data Protection Requirements training (Clerk – 06/02/18)	£ 57.60
Expenditure to be approved	
Room Hire	£ 10.00
Petworth Cottage Nursing Home (Donation)	£ 150.00

Precept 2018-2019

CDC have confirmed precept - £1892.

Audit Update – Moore Stephens has been appointed as External Auditor to West Sussex Smaller Authorities 2017 -2022. (Regulation 3 of the Local Audit (Smaller Authorities) Regulations 2015)

Planning Update

One new application has been received and approved:-

SDNP/17/06293/HOUS & SDNP/17/06294/LIS – Ivy Cottage, Balls Cross - Alterations and extensions. (15/02/18)

One application has been withdrawn:-

EN/17/02648/FUL – Land east of Hoebridge Cottage – Erection of agricultural building comprising sheep shelter, machinery store and feed store. (16/02/18)

One application has been approved:-

EN/17/02478/ELD – Unit12, Crawford Business Park, Balls Cross – Existing lawful development development certificate for a replacement building (Class B). (16/01/18)

Correspondence

All correspondence received via e mail has been previously circulated to Councillors.

23/11/17 - CDC – Audio recordings of Chichester District Council meetings.

08/12/17 – Request for funding (£200 annually) from Sussex Legal Services (local free legal advice provider)

21/12/17 – HM Revenues & Customs – Changes to VAT claims.

02/01/18 – Request for funding from citizens advice Arun & Chichester request for grand aid 2018 (£50)

17/01/18 – Battle's Over – Centenary Beacons

23/01/18 – South Downs National Park Authority – Consultation Draft Wealden Heath Phase 11 Special Protection Area Supplementary Planning Document

06/02/18 – Chairman of WSCC – Sussex Day 16th June 2018 – web page re events.

06/02/18 - South & South East in Bloom – seminar 22nd March 2018 Tilgate Park, Crawley. New, free to enter, Parish in Bloom category.

20/02/18 – Keep Britain Tidy - Great British Spring Clean 2nd - 4th March 2018

Councillors agreed to litter pick and follow same routes as last event. Clerk to register event on The great British Spring Clean website.

Centenary Beacons – agreed no suitable site for a beacon but agreed to consider bonfire event for the community/parish on 11th November 2018. Working group will be set up nearer the date.

Parish Website

The parish website is fully operational and can be accessed via www.ebernoeparish.co.uk. Please contact me if you wish to add any items/photographs to the site.

50 Any other business from councillors and parishioners present.

Mr. I Parkinson said state of the roads was currently unacceptable due to potholes and damaged verges. Clerk will report concerns to Highways via Councillor Mrs. J. Duncton.

Mr. P. Simmons asked when defibrillators became operational – Mrs S, Nyfield reported installation completed about two weeks ago but wanted to complete training prior to agreeing a launch date.

Mrs S. Kendell advised that community noticeboard is situated at the Stag Inn and suggested this be

included in the registration application form.

Mrs S. Nyfield expressed concerns about the bank closures in the surrounding areas. Post offices have been asked to provide more services. The postmaster at Northchapel Stores has been asked to write an article about post office banking services for the parish magazine.

Mrs. F. Hughes asked about the current position regarding the parish magazine – it is provided free of charge to Ebernoe residents but there is a charge to Northchapel residents. Ebernoe Parish Council agreed to pay £100 per annum for advertising space for monthly articles but were invoiced for £500 which is not economically viable. The matter will be raised at the next church meeting.

Date of next meeting **Ebernoe Annual Parish Meeting at 7.30p.m. 22nd May 2018**
followed by **Ebernoe Parish Council meeting**

The meeting closed at 8.55p.m.