

CHINNOR 2032

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-36

Rev 2: FOR APPROVAL

Steering Group Meeting No.36

Date & Location: 11 January 2017, Community Sports Pavilion, 7.00pm

Attendees, Introductions, Apologies and Announcements

See Attendance List (attached).

Meeting Purpose: Progress review

Minutes for Steering Group Meeting No.35 approved and signed.	
<p>1. Announcements and Introductions No announcements.</p> <p>SA chaired the meeting in Pat Haywood's continuing absence.</p>	
<p>2. Plan Manager's report None.</p>	
<p>3. Feedback from NDP Review Meeting with Parish Council: 5th January</p> <p>The draft Submission Version Plan document was approved unanimously by the Parish Council with some minor amendments requested.</p> <p>However the package of documents to be submitted to SODC is not yet complete. In addition to the amendments requested by the Parish Council there are items outstanding on the draft Plan document butt-list that required action (errors, omissions, out of date information). The Basic Conditions Statement and Consultation Statement with its associated Appendices need finalising.</p> <p>After discussion it was agreed that the finalised package of Plan documents would need to be put before the Parish Council at the next Council meeting on 23rd January. The complete NDP package to be presented to the Council will comprise the three submission documents with explanatory documents to clarify the development between 5th January and 23rd January, i.e.:</p> <ul style="list-style-type: none"> • List of amendments to the draft Submission Version Plan with a copy of the final Submission Version • Basic Conditions Statement • Consultation Statement • Consultation Statement Appendices 1-10; (As these are comprehensive and lengthy, comprising about 100 items totalling 350 pages it was agreed that a list of all individual files would be provided as a summary. Councillors would be able to view the Appendices on screen before the meeting) <p>RW will ask LF to put this on the Council Meeting agenda for 23rd</p>	<p>PB/AW/ RR/ND</p> <p>RW/LF</p>
<p>4. Next Steps</p> <p>The target is to submit the Final NDP documents by 25th January to SODC for Compliance checking.</p> <p>LL advised that SODC are very heavily loaded with NDP's from other communities going through the SODC system. LL will monitor and expedite the CNP NDP progress within SODC.</p>	<p>PB</p> <p>LL</p>
<p>5. Community Engagement</p> <p>It was agreed that the Marketing Group will be renamed as the Community Engagement Group as this better describes the task.</p> <p>AW explained the constraints on Community Engagement having obtained advice and</p>	<p>AW</p>

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<p>guidance from Locality. The SODC legal team are also available for consultation and guidance. It was stressed that it was most important to follow correct procedures. Public utterances by Steering Group members have to subject to authorisation and control. Caution is required to avoid the pitfalls and to ensure that there would be no future challenges from developers wishing to contest the Plan (as has happened at Haddenham).</p> <p>The Publicity Consultant will be mobilized when the Plan is finalized and approved by CPC.</p>	AW
<p>6. Traffic Survey</p> <p>BF advised that all data has been received from OCC and is ready for extraction. BF will write a report which will be the benchmark for future work and surveys. BF planned to release the report by 18 January</p>	BF
<p>7. Matters Arising</p> <p>Meeting with John Howell MP, 20th January, Benson: Chinnor will request 4 places at this meeting (2 for CPC, 2 for CNP). CNP attendees will be SA and PB. (Post-meeting note- venue changed to Benson, 4 places reserved)</p> <p>Procedure for CNP objections to planning applications:</p> <ul style="list-style-type: none"> • Steering Group vote required to decide whether CNP objects or not • Steering Group members must declare any interest and not vote • CNP position must be aligned with CPC position • Copy of any response to SODC must be sent to LF • CNP representative will attend SODC Planning Committee meeting and speak if necessary to represent CNP's view <p>Note that the current position is that the Neighbourhood Plan is “emerging” and “submitted” once sent to SODC.</p>	

<p>8. Date of Future Meetings</p> <p>08 February: Steering Group meeting, Community Pavilion, 7pm 13 February: Parish Council meeting, 7.30pm, Community Pavilion. Cllr Mike Dyer (Thame Town Council) is attending. CNP representatives to be present.</p>	
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Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC/ Other
Cllr. Susan Ashdown	X		Cllr. Pat Haywood	X	
Cllr Lynn Lloyd	X		Andrea Oughton	X	
Andrew Winterbottom	X		Chris McGuire	X	
Brian Fagin	X		John Haywood	X	
Maureen Dyroff	X		Marius Ciortan	X	
Nick Draycott	X		Simon Mould	X	
Peter Brook	X		Zena Baker	X	
Roy Page	X		Andrew Ashcroft		X
Ruth Ruddock	X				
Cllr Robin Williams		X			

CC:Liz Folley (CPC) (LF)
Written by: Peter Brook
3 February 2017

Approved:
Date: