

# CHINNOR 2032

## NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-33  
Steering Group Meeting No.33

Rev 3: FOR APPROVAL

Date & Location: 14 November 2016, Community Sports Pavilion 7.00pm

### Attendees, Introductions, Apologies and Announcements

See Attendance List (attached).

### Meeting Purpose

Progress review

|   |  |    |
|---|--|----|
| <b>Minutes for Steering Group Meeting No.32</b> approved and signed. (proposed by BF & seconded by AW)  |  |    |
| <b>1. Announcements and Introductions</b><br>Jacqui Sturt has resigned from the Group due to pressure of work.<br>Andrew Henderson has not attended a meeting since Meeting No 20 and as a consequence has been taken off the list of Steering Group Members.<br>SODC has recruited a new Senior Neighbourhood Planning Officer and a further NP Planning Officer. (Ricardo Rios starts 14 November 2016 & Rachael Riach starts 21 November 2016)   |  | PH |
| <b>2. Matters Arising from previous minutes</b><br><br><b>NOM-32 Item 2:Site CHI-21 (Persimmon off Greenwood Avenue)</b><br>Resolved that Site CHI-21 would NOT be an allocated site. This aligns CNP with CPC decision taken at Parish Council meeting 7 November 2016. Proposed SA, Seconded CMcG- agreed by 7 votes to nil (3 abstentions). PHB to advise AA<br><br><b>NOM-31 Item 6c: Traffic, Cycling and Pedestrians (TCP)</b><br>Objection raised by SM that the notes of meeting were not a true record. The objection concerned the interpretation of what S. Rowberry (SODC) had said about permissible policies for traffic in our Plan. A lengthy discussion ensued about all the policies in the Traffic, Cycling and Pedestrian section of the NP. No resolution was tabled to change NOM-31. However these discussions and the outcome are recorded below.   |  | PB |
| <b>3. Traffic, Cycling and Pedestrians (TCP)</b><br><br>At the meeting No. 31 on 12 October Simon Rowberry stated the following:<br><ol style="list-style-type: none"><li>1. A relief road is a strategic decision &amp; beyond the remit of the NP to deliver it. However CNP can have a long term view.</li><li>2. The Plan can express aspirations, looking into the future and offering support for strategic long term solutions working with others. We should have aspirations for when the Plan is next updated</li><li>3. The Plan can only discuss aspirations for land within Chinnor Parish and not any land outside (not "owned" by Chinnor Parish)</li></ol><br>A meeting was held with Keith Stenning (O.C.C) on 4 November. Representatives from CNP and CPC attended. Minutes were written and RR will forward copy to AA and PB. Keith will be responding to CNP/CPC comments made at the meeting.<br><br>AA issued a draft of Section 5 of the Plan on 31 Oct with a set of policies based on discussions with the TCP Group and the Group's Vision document. The TCP Group (SM) issued comments on the proposed policies on 13 Nov. There is a difference between what Andrew has written in the policies and what the Plan can deliver and what the TCP Group has asked for as an aspiration for the future after the Plan is made. Parts of what the TCP Group have asked for run the risk of being removed by the Examiner and do not form part of the Plan in any event. However these are enduring concerns as Chinnor expands (as are issues concerned with schools and available school places). This conflict existing between the permissible remit of a Plan in preparation with enduring concerns for the future is not unique to Chinnor. The |  | RR |

# CHINNOR 2032

## NEIGHBOURHOOD DEVELOPMENT PLAN

|   |   |
|---|---|
| <p>same situation arose at Woodcote and was successfully managed by careful wording. An example of wording developed from that used by Woodcote was handed over by PB to SM for information. It is being used for guidance by RP in the schools write up in Section 10. SM to review with the TCP Group before next meeting. We need to find a satisfactory wording that divides the NP and its policies which are in CNP's remit from the management of our future aspirations for which the Parish Council must take ownership. This must be explained in the plan in such a way that it is clear to the Examiner and none of it is lost on the way.</p>  | <b>SM</b>   |
| <p><b>4. Housing Allocation</b></p> <p>PB had drafted a set of policies for Housing Allocation and Types base on the CFO Housing Needs Survey. The policies were presented to the meeting for ratification. These were accepted unanimously (proposer SA, seconded RR) subject to paragraph 4X.3 about Rural Exception Sites being deleted and replaced by a policy for housing provision for Key Workers as being more appropriate. PB to modify draft then send it to AA.</p>   | <b>PB</b>   |
| <p><b>5. Progress Review- Plan Contents Rev 6 ,11 November</b></p> <ul style="list-style-type: none"> <li>a. <b>Environmental:</b> Area of each Local Green Space needs to be listed in Appendix 2- outstanding. Appendix listing hedges for conservation is outstanding</li> <li>b. <b>Infrastructure (Water Supply, Sewerage and Drainage):</b> RP not at meeting.</li> <li>c. <b>Traffic, Cycling and Pedestrians:</b> See item 3 above</li> <li>d. <b>Business and Employment:</b> AW has issued draft combined Section 9/10 to AA for review</li> <li>e. <b>Schools and Young People:</b> RP is waiting to discuss the draft write up with head-teachers. MD requested discussion with RP about Jack &amp; Jill Pre-School. PHB to request draft text to be sent by RP to AO asap so that it can be typed for Plan inclusion</li> </ul> <p><b>6. CIL Contributions:</b> ND will issue CNP/CPC consolidated list of potential areas for expenditure of CIL monies by Friday 18 Nov</p> <p><b>7. Schedule for SODC Examination:</b> LL will contact SODC to check when SODC will be able to start examination. Immediately after the Xmas break on 2 Jan 2017 is preferred option. This should still leave enough time for SODC to carry out their examination and consultation and still allow the Referendum to be held on the day of the local elections (4 May 2017)</p> <p><b>8. Mapping:</b> ND is away on vacation from 24 Nov to 9 Dec. Contingency arrangements for map creation <b>MUST</b> be made.</p> | <p><b>MD,ND<br/>MD</b></p> <p><b>MD,RP<br/>PHB</b></p> <p><b>ND</b></p> <p><b>LL</b></p> <p><b>ND</b></p> |
| <p><b>9. Financial report: ND</b></p> <p>Expenditure for renewal of subscription to SimpleSite in December was approved</p>   | <b>ZB</b>   |

# CHINNOR 2032

## NEIGHBOURHOOD DEVELOPMENT PLAN

### 10. Date of Future Meetings

**30 Nov: Steering Group, 7pm VILLAGE HALL COMMITTEE ROOM) @7pm**  
**19 Dec : Target date to complete all documents for release to SODC for Examination process to start**

| Attendees           |     |              | Apologies            |     |              |
|---------------------|-----|--------------|----------------------|-----|--------------|
|                     | CNP | SODC / Other |                      | CNP | SODC / Other |
| Cllr. Pat Haywood   | X   |              | Andrew Winterbottom  | X   |              |
| Cllr. Susan Ashdown | X   |              | Brian Fagan          | X   |              |
| Cllr Lynn Lloyd     | X   |              | John Haywood         | X   |              |
| Andrea Oughton      | X   |              | Marius Ciortan       | X   |              |
| Chris McGuire       | X   |              | Roy Page             | X   |              |
| Maureen Dyroff      | X   |              | Zena Baker           | X   |              |
| Nick Draycott       | X   |              | Andrew Ashcroft      |     | X            |
| Peter Brook         | X   |              | Cllr. Robin Williams |     | X            |
| Ruth Ruddock        | X   |              | Simon Rowberry       |     | X            |
| Simon Mould         | X   |              |                      |     |              |

**CC:**

Liz Folley (CPC) (LF)

**Written by: Peter Brook**  
**26 November 2016**

**Approved:**  
**Date:**