

CHINNOR 2031

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-14

Steering Group Meeting No.14

Date & Location: 30 November 2015, Chinnor Parish Council Offices 7.00pm

Rev 1: FOR COMMENT

Attendees, Introductions, Apologies and Announcements

See Attendance List (attached). Brian Fagan was welcomed to the meeting for the first time. Daryl Ridgley attended as an observer (prospective Parish Councillor).

Andrew Ashcroft (AA) was welcomed to the meeting. He will become the Plan Manager. See Item 1 Minutes for Steering Group Meeting 13 approved and signed

Matters for discussion	
<p>Andrew Ashcroft</p> <p>1. AA will be Plan Manager. He is about to retire from Herefordshire Council and become a planning consultant. Andrew has extensive experience in Neighbourhood Planning and is an Examiner for NP's.</p>	<p>Action</p>
<p>2. Steering Group composition & capacity</p> <p>AA was introduced to the Steering Group, briefed on the organisation, composition and capability of the group.. The following points were made during the briefing:</p> <p>a. A proper Vision Statement for Chinnor does not yet exist. Creating such a statement has proved difficult as until now the community's view has been one of trying to restrict development rather than look at new sustainable developments. A statement was prepared by CNP that was included as part of the publicity release made in the November issue of The Pump magazine (see item 4).</p>	
<p>3. Local Issues and evidence gathering</p> <p>AA advised that the skill in gathering evidence for an NP lies in collecting the right evidence and not drowning in excess data. The focus should be on local issues.</p> <p>a. The traffic infrastructure limitations were discussed including the impact of developments at Thame, Princes Risborough and the impact of Chinnor lying on an access route to the M40. IW has been looking at traffic forecasts up to 2025</p> <p>b. The potential impact of HS2 development on traffic is not known.</p> <p>c. The appeals situation was discussed. The next appeal in the pipeline is by Gladman's for land at the east end of Chinnor lying off Lower Icknield Way. CPC and CNP will oppose this appeal. This appeal is scheduled to be heard in mid-February 2016.</p> <p>d. Schools: Chinnor does not have a secondary school. Pupils are bussed to Thame or Watlington, There are 60 spare primary school places at St Andrew's which could be expanded to support the needs of up to 500 homes</p>	<p>All</p>
<p>4. Vision & Policies</p> <p>a. AA stated the need to articulate a coherent Vision for Chinnor quickly.</p> <p>b. Policies need to demonstrate ambition, aspiration, realism and be achievable. Policies can be prepared by taking relevant policies from other Plans (e.g. Woodcote) and adapting them to be specific to Chinnor.</p> <p>c. Policies should be formulated in a land-use context, e.g. safeguards for the use of public buildings, community land, sports facilities etc.</p> <p>d. BG advised that a realistic estimate of what will be said in the emerging Local Plan is for CNP to assume that the figure for future development in Chinnor is approximately 250 new homes by 2031. However CNP may wish to bring forward more development than required by the Local Plan if it is perceived to be of future benefit to the community (as is being proposed by the Newport Pagnell NP).</p> <p>e. The following documents were handed over to AA:</p> <p>i. A Vision for Chinnor (REV 5) as published in The Pump, November 2015 issue</p> <p>ii. Steering Group Objectives- Our Mission Statement (REV 4 DRAFT, October 2015; not published).</p>	

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<p>5. Community Engagement, Publicity and Events.</p> <p>a. Communication with village organisations: RR has prepared letter to go to all village organisations to let them know that their views are important and request that they encourage their members to respond to the housing survey. Priority action.</p> <p>b. It was agreed that the write up in The Pump for December should cover the following items</p> <ul style="list-style-type: none">i. The Housing Needs survey with emphasis on encouraging residents to respond to the survey.ii. SODC appealiii. Include a consultation survey on CNP's Vision and Objectives (see i Item 6. Below) <p>c. PH advised that Street Friends are identified already by CPC as part of Cinnor's Emergency Response procedure</p>	<p>RR</p> <p>MC/PHB</p>
<p>6. Consultation Survey for CNP's Vision & Objectives</p> <p>A single A4 page loose-leaf flyer will be prepared for inclusion with the December issue of The Pump. AA will draft the Vision and Objectives in suitable language using the reference documents he has been given (see item 4e above) and email draft Vision and Objectives statements to the Task Leaders and PHB/MC/ZB for review.</p> <p>The Consultation Survey will be issued in The Pump and respondents asked to return their completed survey responses to drop-boxes at CPC Offices, Village Centre, Village Hall, Co-op and the Library.</p> <p>ZB to investigate whether we can set survey up for on-line response via the CNP website. (Post-meeting note: MC has set up survey for on-line responses using Survey Monkey)</p>	<p>AA Task Leaders/ ZB/MC/PHB</p> <p>PHB</p> <p>ZB/MC</p>
<p>7. Any Other Business</p> <p>The following items were not discussed:</p> <ul style="list-style-type: none">a. Coordination and communication procedures between SODC/CPC and CNP	
<p>8. The meeting closed at 9.20pm</p>	
<p>9. Next meeting of the Steering Group is on Wednesday, 16th December at 11am in Chinnor Parish Council Offices. (NOTE TIME OF MEETING)</p>	<p>ALL</p>

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Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC / Other
Cllr. Pat Haywood	X		Cllr. Charles Rownton-Lee	N/P	
Cllr. Susan Ashdown	X		Charlie Herd	N/P	
Cllr. Lynn Lloyd	X		Geoff Bamford	X	
Andrew Henderson	X		Marius Ciortan	X	
Anna Reynolds	X		Jacqui Sturt	X	
Chris McGuire	X		John Haywood	X	
Ian Wadsworth	X		Philip Wright	N/P	
Peter Brook	X		Sarah Phillips	X	
Brian Fagan	X		Ruth Ruddock	X	
Beryl Guiver		X	Zena Baker	X	
Charlotte Colver		X			
Andrew Ashcroft		X			

CC:

Liz Folley (CPC) (LF)

Written by: Peter Brook
10th December 2015

Approved:
Date: