

# CHINNOR 2033

## NEIGHBOURHOOD DEVELOPMENT PLAN - REVIEW

### Steering Group Review Meeting No 02

19.00 hrs, Thursday 15<sup>th</sup> February 2018

Council Chamber, Community Pavilion

## MINUTES

Steering Group Attendees: Roy Page, Chris McGuire Cllrs Williams, Ridgley, Ashdown.

### 1. Apologies:

Nick Draycott, Ruth Ruddock, Lynn Lloyd, Ian White.

### 2. Welcome & introduction by Cllr Williams

Attendees were welcome and thank for their attendance. Thanks were also expressed to Brian Fagan, Nick Draycott and Cllr Ashdown for the production of the documents circulated titled:

‘CHINNOR NEIGHBOURHOOD PLAN – ADDITIONAL SITE ALLOCATION 2018’.

### 3. General discussion

General discussion about the naming of sites in our documentation and it was agreed that proposed site be called A and B until such time that actual sites are selected and confirmed. Some discussion about the terminology ‘preferred’ vs ‘allocated’ and Brian/Cllr Ashdown’s document will be embedded as a separate document. Discussion about the name/location of some of the sites shown on the map. Brian has suggested clarifying all of this – Nick Draycott has the original maps – Brian to work with Nick.

Cllr Ashdown feels that we need a reason why a number of sites have been refused when we start the public consultation. We also need to give the reasons why the two sites chosen have been selected/accepted. The viability of each site needs to be readily available and transparent. This information should be prominently displayed and is available from Liz. Brian Fagan has noted this on his draft document.

Roy Page keen that the CPC are seen to be leading the Plan. Cllr Williams confirmed that the Neighbourhood Plan process and documents are owned by the Parish Council.

The referendum that we will have to hold is not in any way going to carry more weight by the number of voters as experienced at the original 2017 referendum.

Sites suggested for public consultation were The Village Hall, The Peacock at Henton, The Library.

Cllr Ashdown commented that this current change is only for the allocated sites and any other additions like the Traffic Management Plan should be added later as we do not have time right now.

### 4. To confirm Appointment of steering group positions

#### i Chairman

Roy Page nominated as Chairman – nominated by Cllr Williams and seconded by Cllr Ashdown.

## **ii Secretary**

Brian Fagan already acting as Secretary and will continue. Cllr Ridgley to continue taking minutes.

## **iii Website administrator**

Jo Wills will be looking after the website, but Cllr Williams has asked about access to Facebook. Cllr Ashdown explained that this is not an official site and that we should set up one and use it because it is a good medium. There is another site called 'Chinnor Neighbour Plan', which contains minutes and information which is valuable to the group. This is not public, and Cllr Ashdown has the sign in details including password. It was agreed that all social media should be run by the council.

## **5. Planning the next steps**

### **Project Plan – to agree timelines**

Draft 'Project Plan' submitted for discussion by Cllr Ashdown. Dates and detail need to be added so it can be sent to Ricardo.

### **Public Statement – submitted to Chinnor Pump - Feb edition**

DONE

### **Estimate of Costs**

Some of the original plan has been completed and paid for so need to come out of the new plan. Liz has confirmed there is still £6,000 in the budget for the work that needs to be done. We need to establish what work is still required and needs to be funded.

We will have access to grants and there may be some lottery funding still available. Cllr Ashdown explained that we had deliberately used the lottery funding first and SODC will advance a further £10,000 to add to the £6,000 in hand.

## **6. Traffic Management Plan**

This could get very complex due to building not just in Chinnor but in Princes Risborough and they will need access to the M40. Cllr Williams suggested that we do a minimum traffic plan. Chris McGuire suggested a brief statement making it clear where the responsibility for this planning lies.

## **7. AOB**

Brian quickly skimmed through the 'Site Assessment for Neighbourhood Plan' document and skimmed through the requirements set out.

## **8. Date and location of next meetings**

Thursday 1<sup>st</sup> March – 7.30pm Council Chambers if available.

Agenda to be produced by Liz – any discussion items to be sent to Liz prior to meeting

## **9. Meeting closed: 2020 hours**