

# CHINNOR 2032

## NEIGHBOURHOOD DEVELOPMENT PLAN

**Notes of Meeting NOM-29**  
**Steering Group Meeting No.29**

**Rev 3: FOR APPROVAL**

**Date & Location: 7 September 2016, Community Sports Pavilion 7.00pm**

**Attendees, Introductions, Apologies and Announcements**

See Attendance List (attached).

**Meeting Purpose**

Progress review

<b>Minutes for Steering Group Meeting No.28</b> approved and signed.	
<p><b>1. Announcements and Introductions</b>          Post-meeting note: Charlotte Colver has taken up a new position within SODC Housing and Development Service. Until further notice Neighbourhood Planning queries should be addressed fao Simon Rowberry at :-  <a href="mailto:planning.policy@southoxon.gov.uk">planning.policy@southoxon.gov.uk</a></p>	
<p><b>2. Reports- Task Groups</b></p> <p><b>a. Environmental</b>          The task group had met last week and drawn up a list of questions for the meeting with Andrew Ashcroft next Monday. More areas of green space had been identified which, when added to the existing list doubled the amount of green space in the CNP. 1.0ha of land should be set aside in CNP for the new cemetery on the Cemex site.</p> <p>The group needed to create a 'wish list' without worrying at this stage about how the projects will be funded. Items on the list should link to proposed policies. The 123 list for CIL is applicable to SODC not CPC. When the 'wish list' is drawn up will then need to prioritise. SODC Officer can go through and 'vet' the list. It is important to define what is needed with no ambiguity. The task group had several ideas including circular walks and walking routes from each of the seven sites to the centre of the village both would need signage and possibly printed leaflets.</p> <p>Pictures of areas to be added to the map to include endangered trees. John and Nick to share pictures to avoid any duplication.</p> <p>John to investigate what trees have preservation orders in place and those that need preservation orders added.</p> <p>Pat checked that the task group were aware of the areas of the village that needed safeguarding in the CNP.</p> <p><b>Editorial Procedure (Procedure for all updates to the Pre-Submission Plan)</b>          Maureen will redraft environmental section and send to Andrew and Peter (copying Andrea). The procedure to be followed for all updates is that which was adopted for preparation of the Pre-Submission (Draft) version of the Plan, i.e. Andrew and Peter will act as 'editors' after which the new section will be added to the next version of the Draft CNP. Track Changes should be used to identify updates in the modified text. All Task Leaders should follow this procedure when updating the section of the Draft CNP for which they are responsible.</p> <p>It was suggested that a CPC member should also be nominated to the editorial board (TBC).</p>	<p style="text-align: right;"><b>JH/ND</b></p> <p style="text-align: right;"><b>JH</b></p> <p style="text-align: right;"><b>MD</b></p> <p style="text-align: right;"><b>Task Group Leaders</b></p> <p style="text-align: right;"><b>PH</b></p> <p style="text-align: right;"><b>RR</b></p>



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<p><b>3. Financial report: ND</b></p> <p><b>Budget</b></p> <p>There had been no changes to the budget. Andrew had submitted an invoice and a payment was required for the licence for the map. This will need to be renewed annually. ND has analysed cash flow. This is satisfactory provided that the Lottery Fund grant is received by end-October 2016.</p>	
<p><b>4. Publicity</b></p> <p><b>a. Produce Show (Autumn Bank Holiday Monday 28 August)</b></p> <p>Pat and Chris had manned the stall at the Produce Show. There had been some interest with many people supportive of the Plan. Subjects of discussion were nearly all centred on traffic issue (use of yellow lines to show parking restrictions plus set out parking within marked lines and use of yellow hatch lining along the High Street to create refuge areas (for defined crossing and passing places); Estover Way was becoming a commercial car park; more parking for village shops ; should employees working at the shops be allowed to park at the rear?).</p> <p><b>b. Future events and press releases</b></p> <p>A press release, based on Ruth’s text for the Flower Show, will be sent to the Chinnor Pump and Thame Gazette. An enquiry had been received from Mix96 inviting a member of the group to be interviewed tomorrow. Marius was happy to do the interview and reference the dates as minuted at the last meeting. The message to residents was that the best form of defence against more development was to get the CNP published and successfully through the Referendum.</p> <p>The next task was to agree a strategy to publicise the CNP, through drop in events, Facebook, Twitter, update of the website, etc. It was agreed that this would be an item for discussion on the next Agenda, the main objective being to formulate an open meeting for residents at end October or early November when the content of the first draft of the Submission Version Plan is available.</p> <p>Pat will ask Rob Minter if he will help prepare the presentation graphics.</p>	<p style="text-align: center;"><b>MC</b></p> <p style="text-align: center;"><b>PB</b></p> <p style="text-align: center;"><b>PH</b></p>
<p><b>5. Future Meetings</b></p> <p><b>Next meeting of the full Steering Group is on Monday 26<sup>th</sup> September at 7pm in the Community Pavilion.</b></p> <p><b>The second full Steering Group meeting is on Wednesday 12<sup>th</sup> October at 7pm in the Community Pavilion.</b></p> <p><b>AA will hold next round of meetings with Task Group Leaders on Monday 12<sup>th</sup> September in the Community Pavilion. (Times to be arranged by AA with Leaders and L Folley to be informed). Council Chamber booked</b></p>	<p style="text-align: center;"><b>All</b></p>

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Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC/ Other
Cllr. Pat Haywood	X		Cllr Lynn Lloyd	X	
Cllr. Susan Ashdown	X		Andrew Henderson	N/P	
Andrea Oughton	X		Anna Reynolds	N/P	
Chris McGuire	X		Brian Fagan	X	
John Haywood	X		Zena Baker	X	
Marius Ciortan	X		Geoff Bamford	X	
Maureen Dyroff	X		Jacqui Sturt	N/P	
Nick Draycott	X		Andrew Ashcroft		X
Peter Brook	X		Charlotte Colver		X
Ruth Ruddock	X		Cllr. Robin Williams		X
Roy Page	X				

**CC:**

Liz Folley (CPC) (LF)

**Written by: Andrea Oughton**  
**26 September 2016**

**Approved:**  
**Date:**