

CHINNOR 2032

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-34

Rev 2: FOR APPROVAL

Steering Group Meeting No.34

Date & Location: 30 November 2016, Chinnor Village Hall, 7.00pm

Attendees, Introductions, Apologies and Announcements

See Attendance List (attached).

Meeting Purpose: Progress review

Minutes for Steering Group Meeting No.33 approved and signed.	
<p>1. Announcements and Introductions PB asked that everyone focus over the next couple of weeks on completing the Plan and thanked the group members for their efforts. We want to achieve a Plan package that the Examiner will approve. Equally well we don't want to spend time and resource on doubtful detail that the Examiner may decide is superfluous.</p>	
<p>2. Plan Manager's report AA is progressing the Basic Conditions Statement (BCS). The skeleton is complete. He is working on the appendices which analyse the policies and their applicability.</p>	
<p>3. Mapping</p> <p>Legibility of the detail on each map could be an issue. Enlarged copies may be desirable for display purposes in places like the Library. Paper copies in the Plan may have to be A3 folded for legibility. Aim should be to create maps that are legible at A4.</p> <p>The examiner may need electronic access to our mapping system. What are SODC's requirements?</p> <p>BF is preparing the first set of maps which are for the Traffic and Transport policies. These will be the pilot that we can review at the next meeting.</p> <p>LL will ask SODC for Tree Preservation Order Maps so that a check can be made on the List of significant trees in Appendix 6 -Environmental Data which was created from the survey responses from residents.</p>	<p>ND</p> <p>BF</p> <p>LL</p>
<p>4. Arrangements for Plan Review Meeting with Parish Council on 5 January 2017 A Special Meeting of the the Parish Council to review the draft of the Submission Version with CNP was to take place on 12 December. This has had to be rearranged post-meeting to take place on Thursday 5 January 2017 at 7.30pm in the Council Chamber.</p> <p>Post-Meeting Note – The revised Target is now to email the Submission Plan to Liz Folley on the morning of Thursday 22nd December to go to the Councillors before the Christmas holiday. (The Parish Office closes 1 pm on Friday 23rd). This allows the councillors time to read the draft Plan in advance of the review meeting. For other documents (e.g. the Basic Conditions Statement or the Consultation Statement) we should prepare one paper copy which we shall have available at the meeting should the Councillors (or anyone else) want to refer to it at any time during the meeting.</p> <p>These arrangements are subject to Andrea's availability to make any significant inclusions and updates. This is over the weekend of 17/18 December so close out for inclusions and updates has to be on Friday 16th December so that the version of the Plan going to councillors can be checked, final corrections and minor additions made and the Plan compiled between 19 and 22 December.</p>	<p>All</p>
<p>5. SODC actions after Plan is submitted</p> <p>LL will ask SODC to confirm</p>	<p>LL</p>

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<ul style="list-style-type: none"> • The process taken by SODC between receipt of the NP from Chinnor Parish Council/the CNP team and the 6 week consultation period starting? • How is the NP presented to the general public? • What communications are made by SODC to advise everyone that the NP is available for review and where to find it? 	
<p>6. Section by Section Review of Draft Plan</p> <p>The current state of the Draft Plan was reviewed section by section. Actions identified were:</p> <ul style="list-style-type: none"> • Traffic Group Section 7 write up: The implementation of the latest version of write up by the Traffic Group and its implications was discussed. As this could not be resolved during the meeting. Further discussion between SM and PB took place after the meeting. • Section 12: AW proposed to insert a further short section on Tourism. • Appendix 2 Local Green Spaces: The ownership, areas and status of the land at Kiln Lakes was clarified 	<p>SM/PB</p> <p>AW</p>
<p>7. Publicity and Marketing</p> <p>AW will prepare a press release for the December issue of The Pump.</p> <p>Examples of Watlington's NP publicity material were displayed.</p>	<p>AW</p>
<p>8. Developer Contributions</p> <p>It is not clear how many of the current new developments will be attracting Developer Contributions as S106 money or as CIL money. LL will check this with SODC.</p>	<p>LL</p>
<p>9. Date of Future Meetings</p> <p>14 Dec: Steering Group, Community Pavilion, 7pm 19 Dec : Target date to complete all documents for CNP final checking before dispatch for CPC review 05 Jan : Review meeting with Parish Council, Community Pavilion, 7.30pm</p>	

Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC / Other
Cllr. Pat Haywood	X		John Haywood	X	
Cllr. Susan Ashdown	X		Marius Ciortan	X	
Cllr Lynn Lloyd	X		Nick Draycott	X	
Andrea Oughton	X		Roy Page	X	
Andrew Winterbottom	X		Ruth Ruddock	X	
Brian Fagin	X		Zena Baker	X	
Chris McGuire	X		Andrew Ashcroft		X
Maureen Dyroff	X				
Peter Brook	X				
Simon Mould	X				
Cllr. Robin Williams		X			

CC:

Liz Folley (CPC) (LF)

Written by: Peter Brook
11 December 2016

Approved:
Date: