

CHINNOR 2031

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-15

Steering Group Meeting No.15

Date & Location: 16 December 2015, Chinnor Parish Council Offices 11.00 knam

Rev 2: FOR APPROVAL

Attendees, Introductions, Apologies and Announcements

See Attendance List (attached).

Minutes for Steering Group Meeting 14 approved and signed

Matters for discussion	
<p>1. Anticipated content of Draft Neighbourhood Plan</p> <p>AA asked the Steering Group to indicate what it wants to be included in the draft plan. It is anticipated that the draft plan will represent about 70% of the final plan. Issues and activities to be covered during preparation of the draft plan would be:</p> <ol style="list-style-type: none"> Scale and location of new housing Guidance for what goes on each site Arrangements for detailed meetings with landowners to check that selected sites are deliverable What would the community want to be provided from developers on these sites <p>PH advised that developers have already taken options on the 6 most likely sites (along Mill Lane/Thame Rd and to the south of Greenwood Avenue and off Crowell Rd)</p>	<p>Action</p> <p>All</p>
<p>2. Proposed Site Combinations to be used to meet Vision & Objectives</p> <p>PH on behalf of CPC described the features of the 4 shortlisted sites that were presented by SODC in the Local Plan 2031 Refined Options report for community consultation with their inherent benefits to the community (see attached map). These are :</p> <ol style="list-style-type: none"> CHI-8: corner of Mill Lane and Thame Road (Bloor Homes, 71 dwellings) will allow improvements to Thame Rd crossroads and parking for shops. CHI-7- Mill Lane (A2 Dominion Developments, 78 dwellings) is adjacent to Mill Lane School and recreation facilities with good pedestrian access to Co-Op and other shops) CHI-9: Thame Road old garden centre (Bellway Homes, 39 dwellings) brownfield site. CHI-20: Glynswood (Taylor Wimpey, 80 dwellings) is accessible to centre of village and shops <p>The first 3 sites were the CPC preferred sites. The 4th site, Glynswood was also included in the public consultation that SODC conducted. CPC had originally objected to the planning application for Glynswood and at the appeal hearing. These 4 sites can provide up to 268 dwellings.</p> <p>The SODC site assessment is considered as a sound baseline by CPC. CPC have held discussions with all developers.</p> <p>The Glynswood site and the nearby Cemex site (120 dwellings) to the south of Crowell Road were granted planning permissions on appeal. SODC are challenging these decisions in the High Court. The hearing is not schedules until May2016.</p>	
<p>3. Consultation Statements</p> <p>AA advised that the best consultation statements are shorter documents that are underpinned by appendices containing the data.</p> <p>AA recommended that a drop-in consultation session on the draft plan with residents should be held in early February before the draft plan is submitted for examination. Agreed that the drop-in consultation would be on Saturday 6th Feb 2016 in the Village Centre.</p>	<p>PH to book Village Centre</p>
<p>4. Infrastructure and Traffic Assessments</p> <p>IW said that each site should be assessed from point of view of the future infrastructure requirements and traffic impact. Agreed.</p> <p>Discussion with OCC on 2nd Dec covered impact of developments in Princes Risborough as well as Chinnor local issues. The OCC representative was Jason Sherwood (OCC Traffic Coordinator).</p>	

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<p>CNP point of reference for traffic is Emily Hamerton from SODC, who was not at the meeting with OCC. She is however our contact for the results of the survey being carried out by traffic consultants on behalf of SODC. IW has been in contact with Emily re this study since it was brought to our attention by Beryl Guiver at the end of November. Some details were anticipated towards the end of December but now early January is expected date before any information will be forthcoming. Expected that the study will look at the wider implications of traffic volumes which will have an impact on Chinnor e.g Princes Risborough among others which may have a bearing on CNP's choice of sites. IW intended to contact EH again in early Jan (and should keep CC in the loop).</p>	<p>IW, CC</p>
<p>4.(cont) Infrastructure and Traffic Assessments A meeting between CPC/CNP and Thames Water is outstanding. CC will organise this meeting.</p>	<p>CC</p>
<p>5. Gladman Appeal 16th February 2016, Thame Town Hall AA will assist in preparation of statements to be submitted by CPC (PH) and CNP(PHB) at the appeal.</p>	<p>AA</p>
<p>6. Site Selection basis for Draft Plan It was agreed that the draft plan should be prepared on the basis of the 4 preferred sites listed in 2a, 2b, 2c, 2d above. These are sites CHI-7, CHI-8, CHI-9 and CHI-20 as designated and marked on the attached map extracted from the SODC Local Plan Refined Options report page 30- map of Chinnor (marked copy attached to minutes).</p> <p style="text-align: center;">Proposed by ZB: Seconded by JH : Passed unanimously by the 9 members of the Steering Group who were present</p>	
<p>7. Screening/ SEA The need for further site screening needs to be considered between CNP and SODC. PHB/AA to request SODC via CC to provide guidance and advise scale of further work necessary.</p> <p>CC will also consult with SODC whether an Environmental Assessment (EA) is required. If it is then CNP will need to procure a resource to carry out the EA.</p> <p>The Greening Chinnor organisation to be contacted re participation in preparing NP environmental policies</p>	<p>PHB/AA via CC</p> <p>CC to advise PHB</p> <p>CMcG</p>
<p>8. Additional Resources SODC may assist with workshops and consultations. (Some of this assistance could be chargeable). SODC will advise what mapping services can be provided and at what cost</p> <p>CFO are a potential resource for;</p> <ol style="list-style-type: none"> a. Preparation for the drop-in consultation on the draft NP on Feb 6th. b. Business Survey that AR is planning <p>Secretarial assistance is essential for preparation of the NP reports. Janey Partridge and Andrea Oughton have previously volunteered to help in this task. PH to confirm that JP and AO are still willing and available to help.</p> <p>Printing and design can be done using The Print Shop in Stokenchurch as previously used. (There is now a new branch open in Thame).</p>	<p>CC</p> <p>PH</p>
<p>9. Budget and Commercial A budget needs to be compiled as a priority action and further grant applications made. A task sub-group needs to be convened to work through this (suggested members are SP, SA, PHB, PH and Liz Folley). PHB has previously prepared a draft budget which will be updated by PHB to reflect current arrangements and used as a basis by the sub-group.</p> <p>A project schedule is required to support the application for Locality funding. PHB handed over a copy of the previous schedule to AA for review (now needing update to show the accelerated schedule). PHB will send AA an electronic copy of the previous schedule for update.</p>	<p>SP/SA/PHB/ PH & LF</p> <p>PHB</p>

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Commercial conditions and arrangements between AA and CPC will be discussed separately.

LF/PH/AA

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<p>10. Community Engagement, Publicity and Events</p> <p>Distribution of the Housing Needs Survey using Look Local has been problematical, both in gaps in location coverage and in the time taken for distribution. The Vision and Objectives Survey has been distributed with the December issue of The Pump. This appears to have been successful and will be the preferred distribution method in future but The Pump is only distributed within the area of Chinnor village 30mph limit. Special arrangements are needed for:</p> <ol style="list-style-type: none"> Henton (Martin (CPC operative) will deliver residents' copies to The Peacock for residents to collect) Wainhill (SA will distribute) Emmington (PH will distribute) <p>The consultation report for the draft plan will be distributed with the February issue of The Pump. The timetable is as follows:</p> <ol style="list-style-type: none"> Drop-In consultation at Village Centre- 6th February 2016 Consultation period of 6 weeks starts 8th February Delivery date of consultation report to The Pump to meet the distribution deadline is 10th February (TBC by PHB with Linda Cameron) Residents will asked to respond to the draft plan consultation via drop-boxes in CPC Offices, Village Centre, Library, Village Hall and Co-Op or on-line. 	<p>LF/Martin</p> <p>SA PH</p> <p>PHB</p> <p>PHB</p>
<p>11. Any Other Business</p> <p>CC asked to be advised who did what in the Steering Group. PHB will update Organisation write up and forward to CC</p> <p>The Red Kite Children's Centre in Thame is being closed because of budget cuts. The Red Kite Children's Centre provides a range of sessions for families and children antenatally to 5 years, including teenage parents and children with disabilities, providing services across Thame and Chinnor. JH is requested to note and assess impact as part of any Wellbeing survey.</p> <p>Business Survey: AR asked for help to identify who in Chinnor is running a business from home. LL agreed to follow up with SODC and Chinnor Buzz.</p>	<p>PHB</p> <p>JH</p> <p>LL</p>
<p>12. The meeting closed at 1.10pm.</p>	
<p>13. Future Meetings</p> <p>Next meeting of the FULL Steering Group is on Wednesday, 13th January 2016 at 7pm in the New Sports Pavilion. NB- NEW LOCATION AS CPC OFFICE WILL HAVE MOVED</p>	<p>ALL</p>

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Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC/ Other
Cllr. Pat Haywood	X		Andrew Henderson	X	
Cllr. Susan Ashdown	X		Cllr. Charles Rownton-Lee	N/P	
Cllr. Lynn Lloyd	X		Charlie Herd	N/P	
Anna Reynolds	X		Chris McGuire	N/P	
Brian Fagan		X	Geoff Bamford	X	
Ian Wadsworth	X		Marius Ciortan	X	
John Haywood	X		Jacqui Sturt	X	
Peter Brook	X		Philip Wright	N/P	
Ruth Ruddock	X		Sarah Phillips	X	
Zena Baker	X				
Charlotte Colver		X			
Andrew Ashcroft		X			

CC:

Liz Folley (CPC) (LF)

Written by: Peter Brook
23rd December 2015

Approved:
Date:

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Chinnor

Chinnor is one of our largest villages and lies close to the boundary with Wycombe District Council. The village has some attractive and historic buildings mainly in the central area. Much housing has also taken place in the post war era but the village is compact and very walkable with a good range of facilities including two primary schools, an outreach doctor's surgery and a number of shops. Around 180 new homes have recently been completed in Chinnor at Old Kiln Lakes on the site of the former cement works and there are plans for significant amount of new housing in Princess Risborough, a short distance away in Wycombe district, which may impact on traffic through the village.

