

CHINNOR 2031

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-24

Steering Group Meeting No.24

Date & Location: 18 May 2016, Community Sports Pavilion 7.00pm

Rev1: FOR COMMENT

Attendees, Introductions, Apologies and Announcements

See Attendance List (attached).

Meeting Purpose

Progress review

<p>1. Minutes for Steering Group Meeting No.23 approved and signed. Note correction made in Item 4 – Rectory Homes proposed site is CHI-19</p>	
<p>2. Announcements and Introductions</p> <p>Announcements: Pat Haywood announced that she had handed over the position of Parish Council Chairman to Robin Williams. Pat offered to continue to chair the CNP Steering Group if the Group so wished. JH proposed that Pat continue as CNP Chairman, seconded by PHB. It was the unanimous wish of the Steering Group that Pat continue as Chairman.</p> <p>Introduction: Nick Draycott was welcomed to the meeting and to the Steering Group</p>	
<p>3. Task Group reports</p> <p>Environmental (SEA/SA)- Leader: JH Task Group members are JH,A & L Brawn, Maureen Dyroff, CMcG, JH said that the group had difficulty in making progress in the absence of clear information on preferred sites and numbers of new houses allocated to Chinnor.</p> <p>CC advised that CNP's SEA Screening Opinion is still out on consultation. Only Natural England have responded to date. The situation continues to remain unclear. The High Court ruling on SODC's appeal is still outstanding. SODC will release the updated Preferred Options 2032 for consultation on 27 June 2016 (see below Item 4).</p> <p>LL/JH/RR met with Lucy Murfett (Chilterns Conservation Board) on 5th May to discuss CCB's consultation response to the Pre-Submission Version of the Plan. See report under AOB.</p> <p>Infrastructure (including Raw Water/Sewage)- Leader: RP Task Group members (SA,PH,BF,RP) plus Parish Councillors will meet with Mark Matthews (TW) on 14 June at 2pm. RP is unable to attend and will provide a written submission on the Henton situation for this meeting</p> <p>Traffic, Cycling and Pedestrians- Leader: BF Task Group members are BF, RR, JS, I Swaffield BF has taken over leading this group following Ian Wadsworth's resignation because of health issues.</p> <p>Young People & Schools- Leader: GB Task Group members are GB, PH. PH/GB have arranged the following meetings:</p> <ul style="list-style-type: none">• 17th May- Jack and Jill in the Council Chamber with Maureen Dyroff• 17th May- Mill Lane School at Mill Lane with Headteacher, Mrs. Van der Ploeg• 23rd May- St. Andrew's School in Council Chamber with Headteacher Mrs. Wendy Heritage• Meeting with Lord Williams school to be arranged	<p>RP</p>

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<p>4. SODC Local Plan Issues affecting CNP</p> <p>Call for Sites- There is no further information at present on this consultation. More information could be available by 27 June.</p> <p>SODC High Court Appeal- announcement on judgment still outstanding. (Post-meeting note; The ruling has gone against SODC. The appeal rulings in favour of TW and Cemex therefore stand).</p> <p>Local Plan Development- SODC will be issuing an updated Preferred Options document (now called SO Local Plan 2032) for consultation on 27th June with a revised housing supply target and distribution as a working assumption for consultation purposes.. SODC are organizing briefing meetings for Parish Councils and NP Groups (Post meeting note- arranged for 31 May, 6.30pm at Milton Park, Didcot). SODC (Emma White) is arranging community drop-in sessions to inform and consult with residents. TBA-likely to be held in the Chinnor Village Hall.</p>	
<p>5. CNP Next Steps</p> <p>There are a number of outstanding questions to be decided:-</p> <ul style="list-style-type: none"> • Do we need a second pre-submission draft Plan and consultation as it appears likely that there are going to be many changes? • The project programme is WIP. So much of this depends on what comes next. PB table the current draft for information (attached) 	AA/PH/ PB
<p>6. CNP Resources</p> <p>PB reported that he has made contact with CFO to request an update of the proposal made last September. CNP may wish to delegate some tasks to CFO in order to overcome lack of suitable resources within the Steering Group and to maintain a rapid rate of progress..</p> <p>CC will advise on other resources that CNP can employ to assist with selected tasks.</p>	CC
<p>7. Financial report</p> <p>The financial statements up to end-March 2016 were reviewed at Meeting No 23.PHB asked LF to check the allocation of AA's costs for supporting the Gladman appeal as these costs are to CPC's account, not to CNP. (Item Reference 6474). A response is awaited.</p> <p>SP wishes to give up the Financial Officer position for personal reasons. All members are asked to help identify a replacement</p> <p>Grants: Preparation of grant applications is to be deferred for another month in view of the continuing uncertainties in the situation and in CNP's scope of work.</p>	LF All SA
<p>9. AOB</p> <p>Meeting with Chiltern Conservation Board (5th May) Topics discussed with CCB (Lucy Murfett):</p> <ul style="list-style-type: none"> • Advice on how to write suitable Policies • Statement that some of Chinnor Parish (the NP Area) does lie in the AONB • Advice that the Plan needs to mention the hamlets within the Parish. SODC 	

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<p>policy is that major growth is focused on major centres or adjacent to larger villages.</p> <ul style="list-style-type: none"> CCB recommended that a more comprehensive Design Guide than Appendix 4 in the Pre-Submission Version be included in the next draft of the Plan. This should draw on the CCB Guidelines. (AA suggested that the Village Design Statements for Stonnall and Rotherwick would be good models) <p>Meeting notes to be prepared by RR/JH</p> <p>Lloyds Pharmacy Given the consultation feedback received on Feb 6th about Lloyds Pharmacy, GB has proposed that the Steering Group should make contact with Lloyds. This would probably fall best within the remit of the Infrastructure Task Group. PB to circulate GB email and put on agenda for future Steering Group as part of Health in the Community topic covering items such as Doctors Surgeries, Village Centre as well as Pharmacy provisions.</p>	<p>RR/JH</p> <p>PB</p>
<p>10. Future Meetings</p> <p>Next meeting of the full Steering Group is on Monday, 13th June 2016 at 7pm, in the Community Pavilion.</p> <p>Meeting with Thames Water is on 14th June at 2pm in the Community Pavilion</p> <p>First meeting in July is on Wednesday 6th July at 7pm in the Community Pavilion.</p>	<p>All</p>

Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC / Other
Cllr. Pat Haywood	X		Cllr. Lynn Lloyd	X	
Cllr. Susan Ashdown	X		Andrea Oughton	X	
Brian Fagan	X		Andrew Henderson	X	
Chris McGuire	X		Anna Reynolds	N/P	
John Haywood	X		Geoff Bamford	X	
Nick Draycott	X		Jacqui Sturt	X	
Peter Brook	X		Marius Ciortan	X	
Roy Page	X		Maureen Dyroff	X	
Ruth Ruddock	X		Sarah Phillips	X	
Andrew Ashcroft		X	Zena Baker	X	
Charlotte Colver		X			

CC:

Liz Folley (CPC) (LF)

Written by: Peter Brook
24 May 2016

Approved:
Date:

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CNP Project Plan – Document Publication Dates in Date Order

REV:04

Date: 18 May 2016

Description	Planned Date	Actual Date
Publication period: Neighbourhood Plan Area:	April –Jun2015.	
Proposed Chinnor Neighbourhood Plan Area		20 April 2015
Notice of proposed Neighbourhood Plan Area		20 April 2015
Chinnor Neighbourhood Plan Area - Consultation Statement		17 June 2015
SODC approved the neighbourhood plan area for the Chinnor Neighbourhood Plan 17 June 2015		
CNDP - Pre-Submission Version		11 Feb 2016
CNDP Pre-Submission Version Consultation	11 Feb-24 Mar 2016	24 Mar 2016
SODC- SEA/SA Screening Opinion document	May 2016	
CNDP - Sustainability Appraisal Scoping document	May 2016	
Prepare SA Framework	May 2016	
Develop Level 2 Objectives (Group exercise)	May 2016	
Prepare Site Options (Group exercise)	May-June 2016	
SEA/SA Report (by Environmental Consultant)	June - Aug 2016	
Develop Policies list & draft Policies	June 2016	
Prepare Preferred Options Community Survey	June 2016	
Test Preferred Options by Community Survey	July 2016	
Analyse Community Survey results. Confirm Preferred Options	July-Aug 2016	
CNDP – Redraft Plan (SODC Submission Version)	June-Aug 2016	
CNDP- Consultation Report- DRAFT	Aug 2016	
Chinnor Neighbourhood Plan –Basic Conditions Statement- DRAFT	Aug 2016	
Chinnor Neighbourhood Plan – SODC Submission Version	Sept 2016	
Consultation documents presented for Examination period	Nov 2016 - Apr 2017	
CNDP - Examination Version	Nov 2016	
CNDP - Basic Conditions Statement	Nov 2016	
CNDP – Attachment A- Sustainability Assessment	Nov 2016	
CNDP - Attachment B- Equality Assessment	Nov 2016	
CNDP - Consultation Report	Nov 2016	
Chinnor Schedule of Comments	Nov 2016	
Final Documents		
Chinnor Examiner's Report	Dec 2016	
Chinnor Neighbourhood Plan – FINAL ISSUE	Apr 2017	
Chinnor Referendum Statement	May 2017	
Referendum will take place in May 2017.		
Chinnor Decision Statement -Plan made	Sept 2017	