

# CHINNOR 2031

## NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-09

Rev 1: FOR COMMENT

Steering Group Meeting No.9

Date & Location: 20 October 2015, Chinnor Parish Council Offices

### Attendees, Introductions, Apologies and Announcements

See Attendance List (attached). The meeting was chaired by Pat Haywood

### Approval of Minutes

Minutes for Meeting No.8 were still out for comment.

### Feedback from Parish Council Meeting 19<sup>th</sup> October (by SA)

Adrian Duffield (SODC Chief Planning Officer) attended the meeting. The implications of the two recent appeals granted for land off Greenwood Avenue for 80 houses (Taylor Wimpey) and land adjoining Crowell Road (Cemex Ltd) for 120 houses were discussed.

- There is little chance of overturning these appeals
- SODC are concerned about the volume of planning applications and appeals coming through from developers . **This concern is not related to the Didcot development speed. Adrian commented on the speed of the Didcot work as it is a large part of the District's 5 year land supply. I would suggest that the following part of this sentence be changed or removed.** because the development at Didcot is going forward slower than wished for.
- Limitations in Chinnor's (sour **I think this should be foul**) water treatment facilities are recognised
- SODC are very keen that Neighbourhood Development Plans throughout South Oxfordshire proceed as quickly as possible. SODC will support NP groups in any way possible
- SODC Local Plan 2031 is still due in February 2016. Developers are trying to get their applications in before this date and the implementation of CIL because CIL will cost them more

### Tonight's Meeting Objective:

To review the results of the discussions which were held with ORCC on 19<sup>th</sup> October about proposed strategies for the way forward for CNP and to consider options. CNP's strategy is to enlist support from ORCC, or another similar consultant, and continue the Plan with no delays. The areas in which ORCC can provide assistance to CNP are:

- Project Management services
- Housing Needs Survey
- Site selection/Sustainability Analysis/SEA scoping and reports
- Workshop facilitation- site selection
- Community survey (which will be separate from the Housing Needs Survey)
- Liaison with SODC Planning

CNP wishes to develop an execution strategy that allows CNP to support CPC in opposing the Gladman's appeal starting on 16<sup>th</sup> February 2016. The appeal refers to a development of 120 houses at the east end of Lower Icknield Way on land between Chinnor and Henton. ORCC were asked to consider alternate Project execution schedule options in their proposal using their prior experience. These are:

1. Partial completion of NP such that a draft NP is presented to CPC for review and approval by 31 Jan 2016
2. Draft Plan approval by CPC by 30 April 2016 as per published project schedule
3. Fastest possible overall Plan completion to Referendum

ORCC's proposal will address these options. The proposal will be discussed at the next Steering Group meeting on 3<sup>rd</sup> November. This is the target date that ORCC's proposal is to meet. ORCC have since confirmed that their proposal will be submitted in w/s 26<sup>th</sup> October. CMcG advised that an SEA be included in the scope to protect Chinnor's environment. The proposal will include a commercial section with T's & C's. SODC have comparative costs available from other consultants for similar services which will give CNP an evaluation basis for ORCC's proposal. **(ACTION: PHB to ensure that all Members have copy of all ORCC documents received to date in advance of Nov Steering Group mtg)**

### Decisions

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It was agreed unanimously that we could employ ORCC once proposal scope is finalised (proposed JH, seconded SA). I believe that the decision here was that we would review the quotation before deciding to employ ORCC. We should not put this into the minutes as we have requested a price but until we have it we cannot say that we will employ this organisation. These minutes, when they go public, are telling the supplier that they have the work, potentially before they have quoted. We did agree unanimously that we would employ them to do the Housing needs survey, so this can go in the minutes, without falling foul of the issue of competitive tender.

It was agreed unanimously that the Housing Needs Survey can proceed immediately with ORCC as sole bidder (proposed SA, seconded CMcG)

### **Housing Needs Survey (Task Manager TBC)**

PW, JH agreed to review ORCC's draft Housing Needs Survey with assistance offered by Nicky Haddow on behalf of CRAG (Chinnor Residents Action Group). **(ACTION: JH to contact Nicky Haddow and arrange meeting before Nov 3<sup>rd</sup> meeting)**

### **Financial**

SODC grant still not received. SP's letter lost in SODC system. **(ACTION: LL to expedite and report at Nov mtg)**

SODC has agreed to advance funds to cover CNP expenditure to date. **(ACTION: SP/LF to advise LL of expenditure )**

### **Secretary's Report (PHB):**

No additional communications to report.

### **Publicity (MC):**

The October Chinnor Pump press release calling for volunteers to join our Topic Focus Groups was withdrawn when the two appeal decisions were announced. This will press release statement will be reissued in the November Pump combined with our new Mission/Vision Statement **(ACTION: MC/PHB for November Pump issue)**

### **Any Other Business:**

**Steering Group contact details:** The Secretary circulated a draft contact list at the meeting. Members were asked to review for correctness. **(ACTION: PHB to issue)**

**Publicity Material:** Additional requests outstanding for A4 posters to be displayed in windows etc. and 2 pull-up free-standing banners for public events (Do these require a new vertical design layout?) CPC are buying this type. Details are available from Liz Folley. **(ACTION: MC – Nov mtg)**

**Additional location for meetings:** JH advised that the Chinnor Community Church hall is available for our use if required- contact JH

**Wellbeing topic :** JH confirmed that this topic can be amalgamated into the Community Living topic area so the topic heading will disappear from future documents and activities. **(ACTION: PHB to amend Steering Group organisation list)**

**Possible Community space:** The land in Middle Way behind the Dry Cleaners and Plumbers Merchants has been identified as a potential future community space.

**Street Representatives:** It has been previously agreed that these are a good idea. Implementation is a future action at the appropriate time. More community interest and support has to be generated before this is feasible. CRAG could have a contribution to make here.

### **Next Meeting**

The November meeting will take place on Tuesday 3<sup>rd</sup> November at 7:00pm in the **CPC Council Offices**.

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### Attendance List @ Meeting No 8

Cllr Lyn Lloyd	
Cllr. Pat Haywood	CHAIRMAN
Cllr Susan Ashdown	
Andrew Henderson	
Anna Reynolds	APOLOGIES
Beryl Guiver (SODC)	
Beth Teal (SODC)	
Charlie Herd	APOLOGIES
Chris McGuire	
Geoff Bamford	APOLOGIES
Ian Wadsworth	
Jackie Sturt	
John Haywood	
Marius Ciortan	APOLOGIES
Peter Brook	
Philip Wright	
Ruth Ruddock	APOLOGIES
Sarah Phillips	APOLOGIES
Zena Baker	

### Not at Meeting

Cllr. Charles Rownton-Lee  
Maria Lundgren-Butler

### CC:

Liz Folley (CPC) (LF)

**Written by: P H Brook**  
**26 October 2015**

**Approved:**  
**Date:**