

CHINNOR 2032

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-32
Steering Group Meeting No.32

Rev 2: FOR APPROVAL

Date & Location: 26 October 2016, Community Sports Pavilion 7.00pm

Attendees, Introductions, Apologies and Announcements

See Attendance List (attached).

Meeting Purpose

Progress review

<p>Minutes for Steering Group Meeting No.31 approved and signed. (proposed by BF & seconded by AW)</p>	
<p>1. Announcements and Introductions None. No representative from SODC was at the meeting. PH will express CNP's concern to SODC and request information who from SODC will be attending future meetings and from what date.</p>	<p>PH</p>
<p>2. Plan Manager's Report – Progress and Issues</p> <p>Issues raised in AA's report (circulated before meeting) were:- Range and extent of policies Summary of consultation undertaken Strategy for engagement with the community (discussed under Agenda Item 4) Criteria for policy for site CHI-21 (Persimmon, off Greenwood Avenue)</p> <p>Policy actions Confirm policy titles in Section 6 are correct as described by MD</p> <p>Policies for Local Green Spaces: identification and location of all LGS's to be reviewed and confirmed by PH</p> <p>Review Chiltern Conservation Society visit report and consultation feedback to check if any CCS Design Guidelines were requested for inclusion in the policies. The SODC Design Guide will be quoted as the default policy unless otherwise defined</p> <p>AW to review if Appendix 4 in the Pre-Submission Plan is still to be included</p> <p>ND reported that he had met with CPC to get their list of items that benefit the community to be included in the policy for CIL monies expenditure. All items of proposed expenditure need to be classified on need to have/ nice to have basis. CIL expenditure policy will be agenda item discussed at the next meeting.</p> <p>Consultation History document (RR) PB and RR are meeting on 31 October so that PB can hand over a file of consultation evidence documents and copies of computer files.. RR will obtain the list of meetings between CPC and developers from the Parish Clerk. The consultation history will include reference to the consultations that SODC/CPC working together arranged with the community prior to the formation of the CNP Steering Group on 3 March 2015.</p> <p>Criteria for policy for site CHI-21 (Persimmon, off Greenwood Avenue) Persimmon's outline planning application will be discussed at the Parish Council meeting on 7 Nov 2016 (7.30pm). CNP will be represented at this meeting by PH, SA and PB to hear CPC comments on the application. CPC comments and CNP requirements will be aligned and included in the new NP Policy. Task Group Leaders are requested to advise PB of any specific NP requirements to be in this policy.</p>	<p>MD</p> <p>PH</p> <p>RR</p> <p>PB</p> <p>AW</p> <p>ND PB</p> <p>RR/LF</p> <p>PH,SA, PB</p> <p>Task Leaders</p>

CHINNOR 2032

NEIGHBOURHOOD DEVELOPMENT PLAN

<p>3. Project Action Plan – Next Steps</p> <p>REV 5 of the Draft Plan Table of Contents with assigned authors had been distributed for review at the meeting.</p> <p>Health</p> <p>It was noted that there had not been a great response from the two doctors' surgeries in the village during the consultation. PH volunteered to approach the 2 doctors' surgeries again. SA volunteered to participate in this activity. SA reminded the meeting that there had been a previous meeting with the Red Kite Centre which should be referred to in the Plan write- ups</p>	<p>PH,SA</p>
<p>4. Referendum Marketing and Publicity Strategy (AW)</p> <p>AW reported that the tender document had been sent out to 4 agencies & 2 had expressed interest so far. On receipt of the bids the Task Group will recommend a preferred supplier to the Steering Group for an approval vote.</p> <p>The detailed work by the selected supplier will take place during end- December and early-January to meet CNP's required Launch date in January 2017.</p> <p>There will be a new website dedicated to the referendum. AW will suggest a procedure for how the viewer is directed to and from the CNP Home website and the Referendum website.</p>	
<p>5. Reports- Task Groups</p> <p>a. Environmental</p> <p>The environmental policy requirement a for new housing development needs to be written up in such a way that it covers any potential new site, calling up the SODC Design Guide as applicable since this new guide covers much of what is required to be followed in Chinnor.</p> <p>An assessment of local green spaces had been undertaken with 13 identified. Maureen will write a brief and send it to AA. The Brief will form one of the appendices to the Plan. The location of the open spaces that need to be preserved will be shown on the mapping document. Maureen to send Nick the details so that he can work out the size of each area to be listed in the Plan.</p> <p>The burial ground space on the CEMEX site needed to be reflected in the Plan and a Policy written that allocates this space with satisfactory access.</p> <p>There was an overlap with community facilities - Maureen and Chris will meet with Pat Hawyood, Chinnor Parish Council to resolve and remove overlap.</p> <p>b. Infrastructure (Water Supply, Sewerage and Drainage)</p> <p>RP reported that Thames Water personnel had been observed in Henton taking measurements,possibly for a new sewer.</p> <p>c. Traffic, Cycling and Pedestrians</p> <p>The meeting with Keith Stenning of OCC which was scheduled for 24 October had to be deferred as Keith was ill. The new date is TBA. LF is requested to inform and invite PH and SA as well as Traffic Group members when the new date is known.</p> <p>d. Business and Employment</p> <p>AW advised that the first draft of the NP sections 9/10, Business and Employment would be available w/e 4 November. Sections 9/10 will probably be amalgamated under a common heading</p>	<p>MD</p> <p>MD</p> <p>ND/ND</p> <p>AA</p> <p>MD/CM/ PH</p> <p>LF</p>

CHINNOR 2032

NEIGHBOURHOOD DEVELOPMENT PLAN

<p>6. Financial report: ND</p> <p>Nick reported that £10k of funding had been secured from the National Lottery. AA's fees would take up most of the Locality funding which would leave £10k potentially for marketing and the cost of any surveys. CNP may need to approach CPC for further funding.</p>	
<p>7. Future Meetings</p> <p>Next meeting of the full Steering Group is on Monday 14 November 2016 at 7pm in the Community Pavilion.</p> <p>Other future Steering Group meetings will be editorial meetings to be arranged as required.</p> <ul style="list-style-type: none"> • PHB/RR will meet on Monday 31 October 2016 at 2pm for handover of information for the Consultation Report. • PHB/MD will meet on Wednesday 9th November at 2pm in the Community Pavilion to review Section 6, Nature, Wildlife and Local Green Spaces. • PHB/AW will meet to discuss the Business Section 9/10 on Wednesday 9th November at 7pm in the Community Pavilion subject to AW's availability <p>CNP need to meet with CPC to present the Examination Version Plan for endorsement. Date TBC. PH/PB to liaise with LF about which dates are suitable for a Special Council Meeting. (POST-MEETING NOTE- Suitable dates at end- November are 23, 24, 25 November in Council Chamber or 29 November in another venue)</p>	<p>All</p> <p>PB/RR</p> <p>PB/MD</p> <p>PB/AW (TBC)</p> <p>PH/PB/ with LF</p>

Attendees			Apologies		
	CNP	SODC / Other		CNP	SODC / Other
Cllr. Pat Haywood	X		Cllr Lynn Lloyd	X	
Cllr. Susan Ashdown	X		Chris McGuire	X	
Cllr Martin Wright		X	John Haywood	X	
Cllr Robin Williams		X	Marius Ciortan	X	
Andrea Oughton	X		Nick Draycott	X	
Andrew Winterbottom	X		Simon Mould	X	
Brian Fagan	X		Zena Baker	X	
Maureen Dyroff	X		Andrew Ashcroft		X
Peter Brook	X				
Roy Page	X				
Ruth Ruddock	X				

CC:

Liz Folley (CPC) (LF)

**Written by: Peter Brook
11 November 2016**

**Approved:
Date:**