

**East Haven Together (SC045824)  
Data Protection Statement**

Any personal information collected by '**East Haven Together**' will be used in accordance with the Data Protection Act 1998 (DPA).

**1. When we collect information from you and how we use it:**

- When you become a member. The Office Scottish Charity Regulator (OSCR) requires East Haven Together to maintain an up-to-date record of all its members including names, addresses and contact details.
- We will retain these details for a full six years following termination of membership.
- We will retain information you provide us with if you make a complaint, or enquiry, or request information from us.

**2. Information is used by us for the following purposes:**

- to comply with OSCR regulations and maintain an accurate register of members
- to provide information and updates
- to provide a record of complaints and enquiries
- Newsletter and email alerts

Any personal data you provide when signing up for membership will only be used for that purpose. This information will not be passed to any third parties.

**3. Access to your information held by East Haven Together**

The Data Protection Act 1998 (DPA) gives you rights to access your own personal information. You should make a request in writing to:

Lead Trustee  
Rockville  
East Haven  
Angus  
DD7 6LQ

or contact us via our web-site: [www.easthavenangus.com](http://www.easthavenangus.com)

**4. This data protection statement applies solely to information collected by East Haven Together**

**5. Changes to this policy**

Our policy was last updated on 1 December 2015.