

**EAST HAVEN
TOGETHER**

**Scottish Charitable
Incorporated
Organisation (SCIO)**

SC045824.

**Trustees' Annual Report and
Financial Statements for the
period ended
23 July 2015 – 31 March 2016**

East Haven Together

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East Haven Together

TRUSTEES' ANNUAL REPORT

The trustees have pleasure in presenting their inaugural accounts report together with the financial statements and the independent examiners report for the period 23 July 2015 to 31 March 2016

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name

East Haven Together

Charity No: SC045824.

Registered Address: Rockville, East Haven, Angus DD7 6LQ

Current Trustees

Wendy Murray (Lead Trustee)

Dareena Scott (Treasurer)

Ethel Aberdein (Treasurer)

Sandie Wright

Ian Bancroft

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution and Membership

East Haven Together is a Scottish Charitable Incorporated Organisation which was granted charitable status by OSCR on 23 July 2015. It is governed by its constitution which was adopted on 23 July 2015.

Membership is open to any person aged 16 or over who, in the view of the charity trustees, demonstrates a genuine commitment to further the purposes of the SCIO as outlined in section 4 of the constitution.

Appointment of Trustees

The maximum number of Trustees is six. Application to become a Charity Trustee is made in accordance with sections 54 – 64 of the East Haven Together constitution which can be downloaded from the charity web-site www.easthavenangus.com

Management

Members and trustees work together to agree priorities year by year based on a sustainability strategy and the charitable aims of the organisation. Individual members and trustees lead on various projects whilst the Lead Trustee has an overview of all activities and takes overall responsibility for achieving agreed outcomes.

The trustees are particularly aware of their responsibilities for Health and Safety and regularly undertake risk assessments for specific activities. In addition to comprehensive insurance the Lead Trustee holds a disclosure certificate under the Protection of Vulnerable Groups (PVG) Scheme.

East Haven Together

TRUSTEES' ANNUAL REPORT (continued)

Public Information

- The constitution is published on www.easthavenangus.com
- A communication strategy is published on www.easthavenangus.com
- A web-site privacy policy is published on www.easthavenangus.com
- A leaflet about the charity has been published
- A data protection policy is published on the web-site www.easthavenangus.com

East Haven Together has its own Facebook page 'Our East Haven'

OBJECTIVES and ACTIVITIES

Charitable Purpose

East Haven Together promotes; the advancement of citizenship and community development; and the advancement of environmental protection and improvement. It achieves its charitable purpose by;

- Protecting the natural heritage of East Haven
- Protecting and promoting the heritage of East Haven
- Protecting and enhancing the natural environment of East Haven
- Promoting the needs and interests of East Haven and its residents.
- Developing and maintaining a sustainable community
- Protecting wildlife

Activities

All the activities of the charity link directly to East Haven Together's charitable aims and sustainability strategy. Consequently, activities often focus on environmental activities including gardening and conservation.

Achievements and Performance

During the accounting period the charity was awarded a Gold in the Beautiful Scotland Awards, Best Coastal Village Trophy and the Jim Murdie Sustainability Award. Wendy Murray the Lead Trustee also received the Carnoustie Citizen of the Year Award and Community Woman of the Year, in the Tayside Women Ahead Awards.

East Haven Together

TRUSTEES' ANNUAL REPORT (continued)

FINANCIAL REVIEW

This is the first Annual Report submitted by the new charity East Haven Together. The charity was established on 23 July 2015 and replaced the former East Haven Residents' Association. The Association ceased to exist on 23rd July 2015 and its assets immediately transferred to the new charity East Haven Together. The transition from an Association to a new registered SCIO was smooth and there was no break in continuity of activities in East Haven.

On the establishment of the new SCIO East Haven Together on 23 July 2015 East Haven Residents' Association was dissolved and its total assets transferred to the new charity.

East Haven Together – Income sources

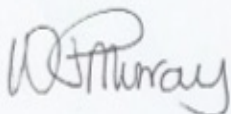
The charity's main source of income is derived from donations made at the public toilets (Wee Gallery at the Heritage Point) gifts and specific grants. East Haven Together is very grateful for all the public donations received at the Heritage Point during the accounting period.

Reserves Policy

The Trustees policy is to maintain reserves which cover twelve months of normal running costs in order to meet our annual on-going commitments and to cover unexpected expenditure. Annual on-going commitments relate to the cost of maintaining the web-site www.easthavenangus.co.uk, insurance, accounting and equipment servicing. Our reserves at the 31st March 2016 totalled £1,121.32.

PLANS FOR FUTURE PERIODS

The trustees regularly consult with members and other stakeholders to agree short and long term priorities. Extensive consultation was undertaken with residents over the winter months and key priorities are to build a community petanque course, hold a summer festival involving food and music and maintain our gardening and conservation activities.

Approved by Trustees on	and signed on their behalf by:
Wendy Murray, Lead Trustee	
	
Signed WENDY MURRAY	Date 9 JANUARY 2017

Statement of responsibilities of the Trustees

The Trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources of the charity for that period. In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

East Haven Together

Statement of Receipts and Payments for the period ended 31st March 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Period ended 31/03/16 £
<u>Receipts</u>				
<u>Voluntary Receipts</u>				
Donations	5	1,510.13	3,686.86	5,196.99
Grants	5	-	-	-
Book and CD sales		49.00	-	49.00
<u>From Charitable Activities</u>				
Heritage Point Income		561.72	-	561.72
Total Receipts		2,120.85	3,686.86	5,807.71
<u>Payments</u>				
Fundraising Costs	6	241.28	274.21	515.49
Cost of Charitable Activities	6	558.25	3,412.65	3,970.90
Governance Costs	6	200.00	-	200.00
Total Payments		999.53	3,686.86	4,686.39
Surplus/(Deficit) for the year		1,121.32	-	1,121.32
Transfers between Funds		-	-	-
Surplus/(Deficit) for the year		1,121.32	-	1,121.32

East Haven Together

Statement of Balances as at 31st March 2016

	Note	Unrestricted Funds	Restricted Funds £	Total Period ended 31.03.16 £
Opening Cash at Bank and In Hand		-	-	-
Surplus/(Deficit) for the year		1,121.32	-	1,121.32
Closing Cash at Bank and In Hand		1,121.32	-	1,121.32
 <u>Bank and Cash Balances</u>				
Bank Current Account		1,103.92	-	1,103.92
Petty Cash in Hand		17.40	-	17.40
		1,121.32	-	1,121.32
 <u>Other Assets</u>				
Stock of memories books and CDS				714.00
Wooden Flower Boats				312.00
Dinghy				10.00
Carved Commemorative Benches				1,300.00
Heritage and Notice Boards				1,433.00
10 Litter Pickers and Hoops				300.00
Non Sea Worthy Boat				10.00
Burco Boiler				50.00
Barbeque Equipment				80.00
Lawnmower				673.00
Potting Shed				1,200.00
Fridge				75.00
				6,157.00

East Haven Together

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDING 31 MARCH 2016

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the charities & Trustee Investment (Scotland) Act 2005 and the Charities Account (Scotland) Regulations 2006 (as amended)

2. Nature and Purpose of Funds

Unrestricted funds are those which may be used at the discretion of the trustees in furtherance of the objects of the charity. The Trustees maintain a single unrestricted fund for the day-to-day running of the charity. During the accounting period income of £765.72 was received into unrestricted funds.

Restricted funds may only be used for a specific purpose. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the accounting period the charity received £10 restricted for spend on the gardens.

3. Related Party Transactions

The charity's insurance policy was renewed on 1 November 2015 at a cost of £234.06. Insurance includes public liability insurance of £5,000,000.

No other remuneration was paid to the trustees or any connected persons during the period (Period to 23.07.15 – NIL).

4. Grants received

There were no grants received in this accounting period for the association.

	Note	Unrestricted Funds £	Restricted Funds £	Total Period ended 31/03/16 £
5. Breakdown of Receipts				
Donations				
Transfer of monies from Unincorporated Association (East Haven Residents Association)		1,355.13	3,676.86	5,031.99
Keep Scotland Beautiful		-	-	-
Sustrans		-	-	-
Other Misc Donations		155.00	10.00	165.00
Total Donations		1,510.13	3,686.86	5,196.99
Grants		-	-	-

East Haven Together

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDING 31 MARCH 2016 (cont)

	Unrestricted Funds £	Restricted Funds £	Total Period ended 31/03/16 £
6. Breakdown of Payments			
Cost of Charitable Activities			
Purchases and Materials	-	72.16	72.16
Insurance	234.06	-	234.06
Stationery and Advertising	306.19	36.12	342.31
Toilet Refurbishment expenses	12.00	977.37	989.37
Donations	-	-	-
Repayment of Grant to Angus Council	-	2,327.00	2,327.00
Sundry Expenses	6.00	-	6.00
Total	<u>558.25</u>	<u>3,412.65</u>	<u>3,970.90</u>
Costs of Fundraising			
Event Expenses	<u>241.28</u>	<u>274.21</u>	<u>515.49</u>
Governance Costs			
Independent Examiners Fee	<u>200.00</u>	-	<u>200.00</u>

7. Other Assets

The other assets included in the Statement of Balances on page 7 were from the previous unincorporated Association. There were no purchased or gifted assets in the period to 31st March 2016.

East Haven Together

INDEPENDENT EXAMINERS REPORT

For the period 23 July 2015 – 31 March 2016

Independent Examiners Report to the Trustees of East Haven Together

I report on the financial statements of the charity for the period 23 July 2015 - 31 March 2016

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10 (1) (d) of the 2006 regulations does not apply. It is my responsibility to examine the accounts as required under section (44) (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect the requirements:

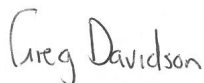
To keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and

To prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Greg Davidson, Accountant



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