

**EAST HAVEN
TOGETHER**

**Scottish Charitable
Incorporated
Organisation (SCIO)**

SC045824.

**Trustees' Annual Report and
Financial Statements for the
year ended
01 April 2018 – 31 March 2019**

East Haven Together

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East Haven Together

TRUSTEES' ANNUAL REPORT

The trustees have pleasure in presenting their inaugural accounts report together with the financial statements and the independent examiners report for the year to 01 April 2018 to 31 March 2019.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name

East Haven Together

Charity No: SC045824.

Registered Address: Rockville, East Haven, Angus DD7 6LQ

Trustees as at 31 March 2019

Wendy Murray (Lead Trustee)

Christina Lyall (Treasurer)

Nicola Keen

Karen Brown

Ian Bancroft

Christine Morgan

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution and Membership

East Haven Together is a Scottish Charitable Incorporated Organisation which was granted charitable status by OSCR on 23 July 2015. It is governed by its constitution which was adopted on 23 July 2015.

Membership is open to any person aged 16 or over who, in the view of the charity trustees, demonstrates a genuine commitment to further the purposes of the SCIO as outlined in section 4 of the constitution.

Appointment of Trustees

The maximum number of Trustees is six. Application to become a Charity Trustee is made in accordance with sections 54 – 64 of the East Haven Together constitution which can be downloaded from the charity web-site www.easthavenangus.com

Management

Members and trustees work together to agree priorities year by year based on a sustainability strategy and the charitable aims of the organisation. Individual members and trustees lead on various projects whilst the Lead Trustee has an overview of all activities and takes overall responsibility for achieving agreed outcomes.

The trustees are particularly aware of their responsibilities for Health and Safety and regularly undertake risk assessments for specific activities. In addition to comprehensive insurance the Lead Trustee holds a disclosure certificate under the Protection of Vulnerable Groups (PVG) Scheme.

East Haven Together

TRUSTEES' ANNUAL REPORT (continued)

Public Information

- The constitution is published on www.easthavenangus.com
- A communication strategy is published on www.easthavenangus.com
- A web-site privacy policy is published on www.easthavenangus.com
- A leaflet about the charity has been published
- A data protection policy is published on the web-site www.easthavenangus.com

East Haven Together has its own Facebook page 'Our East Haven'

OBJECTIVES and ACTIVITIES

Charitable Purpose

East Haven Together promotes; the advancement of citizenship and community development; and the advancement of environmental protection and improvement. It achieves its charitable purpose by;

- Protecting the natural heritage of East Haven
- Protecting and promoting the heritage of East Haven
- Protecting and enhancing the natural environment of East Haven
- Promoting the needs and interests of East Haven and its residents.
- Developing and maintaining a sustainable community
- Protecting wildlife

Activities

All the activities of the charity link directly to East Haven Together's charitable aims and sustainability strategy. Consequently, activities often focus on environmental activities including gardening and conservation.

Achievements and Performance

During the accounting period the charity was awarded a Gold in the Beautiful Scotland Awards and Best Coastal Village Trophy. East Haven was also awarded the Scottish Resources award for best litter prevention project and a community led beach award by Keep Scotland Beautiful.

East Haven Together

TRUSTEES' ANNUAL REPORT (continued)

FINANCIAL REVIEW

East Haven Together – Income sources

The charity's main source of income is derived from grants and more information about grant awards during the period is provided in section 5. The charity also relies heavily on donations made at the public toilets (Wee Gallery at the Heritage Point) for which the community are very grateful.

Reserves Policy

The Trustees policy is to maintain reserves which cover twelve months of normal running costs in order to meet our annual on-going commitments and to cover unexpected expenditure. Annual on-going commitments relate to the cost of maintaining the web-site www.easthavenangus.co.uk, insurance, accounting and equipment servicing. Our reserves at the 31st March 2019 totalled £2,299.70 (2018 - £3,382.53).

PLANS FOR FUTURE PERIODS

The trustees regularly consult with members and other stakeholders to agree short and long term priorities. All plans and activities meet objectives within the charity's sustainability strategy which links with Scotland's 2020 challenge for Biodiversity, Community Action for a sustainable Scotland, Scottish Government objectives and the United Nations Global Goals.

Approved by Trustees and signed on their behalf by



Wendy Murray
LEAD TRUSTEE

Date: 20/11/ 2019

East Haven Together

Statement of responsibilities of the Trustees

The Trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources of the charity for that period. In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

East Haven Together

Statement of Receipts and Payments for the year ended 31st March 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year ended 31/03/19 £	Total Funds Year ended 31/03/18 £
<u>Receipts</u>					
<u>Voluntary Receipts</u>					
Donations	5	1,919.15	1,611.36	3,530.51	2,930.11
Grants	5	2,500.00	7,917.49	10,417.49	25,262.74
Book and CD sales		-	-	-	40.00
Interest Free Bridging Loan		-	15,065.00	15,065.00	-
<u>From Charitable Activities</u>					
Wee Gallery Donations		1,046.42	-	1,046.42	1,105.80
Heritage Point Income		-	-	-	-
Total Receipts		5,465.57	24,593.85	30,059.42	29,338.65
<u>Payments</u>					
Fundraising & event Costs	6	-	-	-	4,583.92
Cost of Charitable Activities	6	6,307.90	7,769.35	14,077.25	16,987.08
Governance Costs	6	200.00	-	200.00	200.00
Purchase of Fixed Assets		-	16,865.00	16,865.00	6,166.00
Total Payments		6,507.90	24,634.35	31,142.25	27,937.00
Surplus/(Deficit) for the year		(1,042.33)	(40.50)	(1,082.83)	1,401.65
Transfers between Funds		(118.80)	118.80	-	-
Surplus/(Deficit) for the year		(1,161.13)	78.30	(1,082.83)	1,401.65

East Haven Together

Statement of Balances as at 31st March 2019

	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.19 £	Total Year ended 31.03.18 £
Opening Cash at Bank and In Hand	2,484.86	897.67	3,382.53	1,980.88
Surplus/(Deficit) for the year	<u>(1,161.13)</u>	<u>78.30</u>	<u>(1,082.83)</u>	<u>1,401.65</u>
Closing Cash at Bank and In Hand	<u>1,323.73</u>	<u>975.97</u>	<u>2,299.70</u>	<u>3,382.53</u>

Bank and Cash Balances

Bank Current Account	1,306.33	975.97	2,282.30	3,365.13
Petty Cash in Hand	17.40	-	17.40	17.40
	<u>1,323.73</u>	<u>975.97</u>	<u>2,299.70</u>	<u>3,382.53</u>

Other Assets

	2019	2018
Stock of memories books and CDS	150.00	300.00
Wooden Flower Boats	-	78.00
Bench at Bothy	120.00	180.00
Carved Benches	-	40.00
Heritage Boards at Heritage Point	337.00	450.00
10 Litter Pickers and Hoops	-	60.00
Non-Sea worthy Boat	-	2.00
Notice Board	-	40.00
Commemorative Bench	-	160.00
Lawnmower	181.00	345.00
Potting Shed	480.00	720.00
Heritage Board and Cairn	166.00	208.00
Fridge	15.00	30.00
Night Vision monocular	163.00	326.00
Wild-game Night Camera	67.00	133.00
Walking Scythe	2,047.00	2,388.00
Resilience Shed	827.00	1,240.00
Cycle Racks	772.00	1,158.00
Picnic Benches	176.00	264.00
Recycling Bin	300.00	450.00
Small Bench at Mary's Meals	80.00	120.00
Notice Board	226.00	338.00
Emergency phone and system	262.00	350.00
Defibrillator	1,485.00	1,980.00
Electric Lawnmower	177.00	266.00
Flag pole (donated)	750.00	-
Sustrans Woodcarving Sculpture	1,800.00	-
All Terrain vehicle	15,065.00	-
	<u>25,646.00</u>	<u>11,626.00</u>

East Haven Together

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the charities & Trustee Investment (Scotland) Act 2005 and the Charities Account (Scotland) Regulations 2006 (as amended).

2. Nature and Purpose of Funds

Unrestricted funds are those which may be used at the discretion of the trustees in furtherance of the objects of the charity. The Trustees maintain a single unrestricted fund for the day-to-day running of the charity. During the accounting period income of £5,465.57 was received into unrestricted funds.

Restricted funds may only be used for a specific purpose. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the accounting period the charity received £24,593.85 restricted funding.

3. Related Party Transactions

The charity's insurance policy was renewed on 13 October 2018 at a cost of £313.60. Insurance includes public liability insurance of £5,000,000.

4. Grants and Donations

The charity is extremely grateful for all donations and grants during the period which amounted to £14,994.42. Members of the public gave generously both privately and at the Heritage Point. Many thanks also to Angus Environmental Trust who provided funding to remove invasive species from the SSSI. Sustrans who provided funding for a Fisherman's Sculpture. Carnoustie Golf Links Management Committee who provided funding for a Britain in Bloom brochure. Angus Council who provided funding support for the public toilets. John and Nicola Keen who raised £651.15 by providing a Pop up Café on sunny Sundays. A full breakdown of receipts can be seen in table 7.

5. Grant Bridging Loan

An interest free grant bridging loan of £15,065 was made by an EHT member in February 2019 to enable the purchase of an All-Terrain-Vehicle (ATV) for beach cleaning along the coast. Full grant funding for the vehicle is secured from LEADER but the grant is only payable on prior receipt and payment of the goods. The bridging loan will be repaid in full to the member concerned on payment of the grant by LEADER.

6. Fundraising for other causes

During the accounting period £866.28 was raised by the provision of free refreshments on the cycle path. A cheque for £804 was issued to the charity Mary's Meals.

7. East Haven Together is grateful to CatchmentTay Ltd for the donation of a Flag Pole and Biodegradable bags during the accounting period.

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

	Note	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.19 £	Total Year ended 31.03.18 £
8. Breakdown of Receipts					
<u>Donations</u>					
Mary's Meals donations		-	866.28	866.28	-
Carnoustie Golf Links Management		-	250.00	250.00	-
Tayside Biodiversity Partnership		-	107.34	107.34	-
Pop-up-café		651.15	-	651.15	-
SSSI additional donation		-	150.00	150.00	-
Sale of brochures		-	95.00	95.00	-
East Haven Access Fund		-	-	-	2,146.88
Other Donations		-	-	-	565.00
Other Misc Donations		1,268.00	387.74	1,655.74	218.23
		1,919.15	1,856.36	3,775.51	2,930.11
<u>Grants</u>					
Carnoustie Golf Links Management		-	750.00	750.00	2,589.00
Sustrans (Art works wood carving)		-	2,000.00	2,000.00	-
Angus Environmental Trust (SSSI)		-	4,922.49	4,922.49	-
Grant Bridging Loan		-	15,065.00	15,065.00	1,225.00
Angus Council (Wee Gallery)		2,500.00	-	2,500.00	6,780.94
Scottish Communities Alliance		-	-	-	572.10
For Carnoustie		-	-	-	1,135.00
LEADER		-	-	-	3,984.11
SSE		-	-	-	3,420.00
Scottish Government Resilience		-	-	-	1,000.00
Crowdfunding		-	-	-	1,331.59
Big Lottery		-	-	-	1,910.00
Angus Council Community Grants		-	-	-	1,250.00
Perth and Kinross Council		-	-	-	65.00
		2,500.00	22,737.49	25,237.49	25,262.74
<u>Charitable Activities</u>					
Wee Gallery Donations		1,046.42	-	1,046.42	1,105.80

East Haven Together

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019 (cont)

	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.19 £	Total Year ended 31.03.18 £
9. Breakdown of Payments				
<u>Cost of Charitable Activities</u>				
Sustrans Art work expenses	-	247.39	247.39	-
Insurance	313.60	-	313.60	297.92
Website hosting costs	423.90	-	423.90	253.95
Wee Gallery Maintenance Expenses	2,259.11	-	2,259.11	2,613.11
Other general expenditure	3,311.29	833.58	4,144.87	3,033.38
Mary's meal expenses	-	61.58	61.58	-
Donation to Mary's Meals Charity	-	804.31	804.31	-
SSSI Removal Invasive Species	-	4,922.49	4,922.49	-
Britain in Bloom Brochures	-	900.00	900.00	-
Purchases & Materials	-	-	-	3,996.77
Emergency track	-	-	-	5,566.88
Bridging Loan repayment	-	-	-	1,225.00
Total	6,307.90	7,769.35	14,077.25	16,987.08
<u>Costs of Fundraising</u>				
Event Expenses	-	-	-	4,583.92
<u>Governance Costs</u>				
Independent Examiners Fee	200.00	-	200.00	200.00

7. Other Assets

These assets have been included at their recoverable value estimated by the trustees.

East Haven Together

INDEPENDENT EXAMINERS REPORT

For the period 01 April 2018 – 31 March 2019

Independent Examiners Report to the Trustees of East Haven Together

I report on the financial statements of the charity for the period 01 April 2018 – 31 March 2019.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10 (1) (d) of the 2006 regulations does not apply. It is my responsibility to examine the accounts as required under section (44) (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect the requirements:

To keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and

To prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Greg Davidson, ACCA

Greg Davidson

**Address:
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Dundee
DD47QX**

Date *20/11/2019*