

MINUTES OF MAYOR BRAUN AND BOARD OF TRUSTEES ON AUGUST 20, 2018

THE VILLAGE OF FLOSSMOOR, ILLINOIS.

VILLAGE HALL

AUGUST 20, 2018

7:30 PM

Mayor Braun called the meeting to order at 7:31 p.m.

Mayor Braun directed the Village Clerk to take roll.

PRESENT: *Mayor Braun, Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams*

ALSO PRESENT: *Bridget Wachtel, Village Manager; Andrew Costa, Village Attorney; Allison Deitch, Assistant Village Manager; Mike Pulec, Police Chief; Keith Damm, Assistant Fire Chief; Scott Bordui, Finance Director; John Brunke, Public Works Director; Dan Milovanovic, Assistant Public Works Director; Joni Bradley-Scott, Village Clerk; 12 Citizens*

APPROVAL OF THE MINUTES OF THE MEETING HELD ON AUGUST 6, 2018

Mayor Braun asked the Board if they had any changes or comments.

Trustee Wilder so moved, seconded by Trustee Driscoll, and passed by voice vote.

AYES: *Mayor Braun and Trustees Driscoll, Hoag, Minga and Wilder*

ABSENT: *None*

ABSTAIN: *Trustees Mitros and Williams*

NAYS: *None*

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

Non-Agenda Items:

Maggie Bachus was publicly thanked for her work to clean up the Vollmer Road viaduct. She also thanked Public Works for the “heavy lifting” along with the student volunteers. Two of the students that assisted had special needs, and she noted that they were probably the hardest working people that day. She wanted to know if the Village has any special hiring practices for students with special needs. The Village is an equal opportunity employer and follows the equal opportunity employer laws. The Village has had a volunteer with special needs assist with office work at Village Hall. In addition to full-time employment opportunities, there are positions within Public Works for seasonal assistance and pay minimum wage for individuals 18 years and older.

Rich and Tracy Cairo, owners of Bistro on Sterling, brought to the Board’s attention a request by the code department to remove an illuminated sign in their front window. The sign is promoting video gaming and to bring people into the business. They report the decision to introduce video gaming to their restaurant establishment was difficult. However, in order to compensate for the slow downtown foot traffic, they stated that they had to introduce video

gaming to generate revenue. According to the Cairos, they appear to be in compliance of the code. Scott Bugner will follow-up with the Cairos and explain the problem with the current sign and to see what types of sign would fall within the guidelines. Discussion ensued that perhaps the text within the zoning ordinance would need to be changed and according to Ms. Wachtel, any changes would be applicable to all similar businesses. The Cairos mentioned that the Quik Mart has five signs in their window, and they would like clarity on why their signage is permissible but the Bistro's is not. Although Mr. Bugner will speak with the Cairos, it was noted that the Quik Mart is in a different zoning district.

Beverly Tyree of Candlewood Court wanted to know if there were electronic withdrawals for paying the water bill. Since the water bill is due quarterly, paying it can become an oversight. All current payment options are active and she wanted to know if there was a passive means to pay the account. Ms. Wachtel said that the Village can look into software that could allow the option. Likewise, monthly billing is also being considered. The Village will look into these options.

John Brunke, Director of Public Works, introduced Dan Milovanovic, the new Assistant Public Works Director. Dan's immediate past work experience was with the LaGrange Public Works Department where he served as a utility worker and recently completed his Masters in Public Administration. He has a background in concrete construction and lives in Countryside with his wife and daughter.

BOARD OF TRUSTEES' AGENDA ITEMS

Mayor Braun referred to Item #1 on the Agenda – A Resolution Honoring Linda Tyson

Linda was not present for the meeting but her resolution was read aloud acknowledging her contributions to the Community Relations Green Subcommittee and later the Green Commission.

Mayor Braun referred to Item #2 on the Agenda – Consideration of an Ordinance Amending Chapter 13 to the Flossmoor Municipal Code of the Village of Flossmoor, Illinois (Public Arts Commission)

Bridget Wachtel, Village Manager, discussed the ordinance which would create a vice-chair position to the Public Arts Commission, similar to the Community Relations and Green Commissions.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve the ordinance amending the Flossmoor Municipal Code which will add the Vice-Chair position to the Public Arts Commission as presented. Trustee Minga so moved, seconded by Trustee Driscoll, and passed by roll call vote

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None*

Mayor Braun referred to Item #3 on the Agenda – Consideration of an Appointment of a Vice Chair to the Public Art Commission

Jeff Stevenson has agreed to serve as the Vice-Chair of the Public Arts Commission.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve the appointment of Jeff Stevenson as the Vice-Chair of the Public Art Commission. Trustee Wilder so moved, seconded by Trustee Williams, and passed by roll call vote.

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None*

Mayor Braun referred to Item #4 on the Agenda – Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois Approving an Economic Incentive Agreement by and Between the Village of Flossmoor, Cook County, Illinois and Saccucci, Inc, an Illinois Corporation d/b/a Dunnings Gourmet Market & Deli

Bridget Wachtel, Village Manager, presented the agreement between Dunning's Market and the Village of Flossmoor for the relocation of the business. The highlights of the agreement are that Dunning's Market agrees to a lease not less than five years with an option to renew for another five years. Its failure to operate the business at this location during the term of its lease is cause for a repayment of the incentive. The incentive provides for reimbursement of the lesser of the cost to purchase and install the commercial cooking hood and exhaust system, or \$15,000. Dunning's will operate 6 days a week for a minimum of 6 hours per day. Dunning's Market agrees to indemnify and hold harmless the Village from various claims arising in the performance of the agreement. The terms have been found to be agreeable by the owner.

Mayor Braun stated that the Village is excited to have Dunning's in Flossmoor. The Village Board discussed the incentive at the previous board meeting.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve the ordinance approving an economic incentive agreement by and between the Village of Flossmoor, Cook County, Illinois and Saccucci, Inc, an Illinois Corporation d/b/a Dunnings Gourmet Market & Deli, as presented. Trustee Wilder so moved, seconded by Trustee Williams, and passed by roll-call vote.

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None*

Mayor Braun referred to Item #5 on the Agenda – Consideration of a Resolution Adopting the Guiding Principles for Diversity & Inclusion

Allison Deitch, Assistant Village Manager, presented a resolution to adopt the Guiding Principles for Diversity & Inclusion. The recommendation is coming from the Community Relations Commission who is working at the direction of the Board and the 2017 Strategic Plan. The strategic priority of diversity and inclusion was born from the results of the community survey, interviews and planning session discussions as well as the Village’s branding project.

As part of last year’s strategic plan the Board adopted the following initiative: “Foster a diverse, united and inclusive community – Pursue activities to maintain Flossmoor’s diversity, promote inclusiveness, and build communications, understanding and unity among residents across neighborhoods and throughout the community”.

The Community Relations Commission has been working on these guiding principles which will act as a vision statement for the Village on this topic. The Commission began by answering the question “What does an equitable and inclusive community look like?” to formulate a vision statement. The Guiding Principles are intended to be considered by the Village Board and staff in carrying out services, policies and programs.

Next steps would be a subcommittee working to develop some concrete strategies to start to implement the Guiding Principles.

Conversation ensued. Trustee Williams was pleased at the work done thus far and is interested in the concrete steps on how to diversify the leadership team within the Village to promote diverse thoughts. She also complemented the Board and staff on taking initiative for attempting to tackle diversity matters. Trustee Wilder said this would be a great opportunity for the Village to lead by example. Trustee Mitros thought that a lot had been done since inception. Trustee Hoag stated that it would be difficult to go to a quota system or disrupt relationships with vendors that have given us favorable pricing, but we should look at no-bid contracts and see what we can do differently although it might take some extra legwork to find more diverse vendors.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to adopt the resolution adopting guiding principles for diversity and inclusion as presented. Trustee Williams so moved, seconded by Trustee Wilder, and passed by roll call vote

*AYES: Mayor Braun, Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None*

Mayor Braun referred to Item #6 on the Agenda – Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois Approving a Real Estate Sales Agreement for the Sale of 3608 Vollmer Road

Bridget Wachtel, Village Manager, presented that as part of the Village’s development strategy there have been parcels purchased with the intention of landbanking properties for redevelopment. Some properties have been purchased and some have been acquired through the

no-cash bid program through Cook County. The owner of Dunkin Donuts in Olympia Fields, Shailesh Shah, would like to relocate the business to 3608 Vollmer Road. Mr. Shah has received approval from Dunkin Donuts and is awaiting approval from Baskin Robins to operate as a Dunkin Donuts/Baskin Robins in that location. In conformance with state municipal law, the buyer is paying for the property at the appraised value of \$325,000. Closing is subject to receiving all development approvals required by the Village. The buyer will have to go through the procedural control process and appear before the Plan Commission and Village Board to seek approval for the development before he can close on the property.

Per Mr. Shah's attorney, the buyer will be seeking a resolution of support for a Class 8 Tax Abatement as well as other incentives yet to be identified. Mayor Braun reiterated that the closing is subject to Village's final approval of the plans. Discussion ensued that this purchase is a nice development without giving away land and with minimal incentives. Since it was a vacant property it is a win-win for both the business and the Village.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve the resolution approving a real estate sales agreement for the sale of 3608 Vollmer Road, as presented. Trustee Minga so moved, seconded by Trustee Wilder, and passed by roll call vote.

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None*

Mayor Braun referred to Item #7 on the Agenda – Consideration of an Ordinance Amending the Village of Flossmoor Municipal Code by Adding Chapter 285 (Flossmoor Zoning Ordinance)

Bridget Wachtel, Village Manager, presented an ordinance amending the Flossmoor Municipal Code which will codify the entire Flossmoor Zoning Ordinance. This process will codify the zoning ordinance and will allow it to be a searchable document on the website and will be more user-friendly for residents, staff, elected officials and the public. The new chapter will also include the text changes to remove the limitation to office uses in the B-6 Planned Business Center/TIF District, and adding language for zoning map amendments and the notice required therefor, which were approved at the last board meeting.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve an ordinance amending the Village of Flossmoor Municipal Code by Adding Chapter 285 (Flossmoor Zoning Ordinance), as presented. Trustee Driscoll so moved, seconded by Trustee Minga, and passed by roll-call vote.

*AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None*

Mayor Braun referred to Item #8 on the Agenda – Consideration of a Call One Customer Service Agreement Renewal

Allison Deitch, Assistant Village Manager, presented the renewal agreement for a Call One Customer Service agreement for the Village's telephone system. The service provides telecommunication to telephone, alarm and fax lines through AT&T at a lower rate than what would be received if the Village worked directly with the carrier. The contract is competitively bid through the Suburban Purchasing Cooperative, a joint program of several suburban Councils of Government, including the South Suburban Mayors and Managers (SSMMA). This is a 12-month Customer Service Agreement.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to authorize the Village Manager to enter into a 12-month renewal agreement with Call One as presented. Trustee Williams so moved, seconded by Trustee Wilder, and passed by roll call vote.

AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Braun referred to Item #9 on the Agenda – A Motion to Approve Tag Days for Marian Council 3761 Knights of Columbus Tootsie Roll Drive – September 21-22, 2018

Trustee Driscoll requested approval for the Tag Days for Marian Council 3761 Knights of Columbus Tootsie Roll Drive. The organization raises over \$5,000 and a great percentage is raised in Flossmoor. Of the \$5,000 raised, a good majority supports organizations in the Southland. Ten percent of all proceeds assists hosting the Illinois Special Olympics.

Mayor Braun asked the Board if there were any additional questions. Mayor Braun called for a motion to approve the Tag Days for Marian Council 3761 Knights of Columbus Tootsie Roll Drive. Trustee Mitros so moved, seconded by Trustee Minga, and passed by roll call vote.

AYES: Trustees Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: Trustee Driscoll
NAYS: None

Mayor Braun referred to Item #10 on the Agenda – Presentation of Bills for Approval and Payment (August 20, 2018)

Finance Committee:

Trustee Hoag presented the bills for approval and payment for August 20, 2018. Trustee Hoag made a motion to approve the payment of hand checks in the amount of \$1,603.73 and invoices in the amount of \$396,232.24 totaling \$397,835.97. Motions seconded by Trustee Mitros and passed by a roll call vote.

AYES: Trustees Driscoll, Hoag, Minga, Mitros, Wilder and Williams
ABSENT: None
ABSTAIN: None
NAYS: None

Other Business

Mayor Braun thanked to the Police and Fire Departments for National Night Out last week. It was well attended, kids had a good time and Sergeant Wagner won the beard contest.

He also thanked Laura Brennan-Levy for the Back to School Movies at the Park event last Friday. Both superintendents were in attendance. Attendance was good despite the weather.

On Wednesday is the ‘Chalk the Walk’ event. Residents are asked to write inspirational messages for our students as they return to school on Thursday.

Trustee Minga referred back to public comment and requested that the signage at the Quik Mart be reviewed for uniformity of enforcement across the Village. Staff will follow up.

Trustee Wilder suggested that PA/AV systems be improved so the audience can properly participate in the discussion. Village staff will look into the matter further.

Mayor Braun referred to Item #11 on the Agenda – A Motion to go into Executive Session to Discuss Collective Bargaining and the Employment of Specific Individuals. Trustee Williams so moved, seconded by Trustee Mitros and passed by a roll call vote.

AYES: Trustees Driscoll, Hoag, Minga, Mitros, Williams and Wilder
ABSENT: None
ABSTAIN: None
NAYS: None

The Board entered into Executive Session at 8:23 p.m.

The Board returned from Executive Session at 8:44 p.m.

Mayor Braun called for a motion to adjourn the meeting. Trustee Minga so moved, seconded by Trustee Driscoll and passed by a voice vote.

The Board adjourned at 8:44 p.m.

Respectfully submitted,

Joni Bradley-Scott

Joni Bradley-Scott
Village Clerk